

Policy R2013-3.2: Unavailability Policy

Purpose:

To provide guidance and restriction on the correct notification of unavailability to referee a session that was previously marked as being available.

Persons Responsible:

Kilsyth Referees
Referee Administrator
Director of Referees
Technical Official's Committee

Policy:

Kilsyth referees are required to update all availabilities in the Referee Manager System no less than 72 hours prior to tip off of the first game on the relevant session.

This means:

Session Day	Unavailability By
Saturday	8.00am & 1.00pm Wednesday
Sunday	5.10pm Thursday
Monday	4.30pm & 7.00pm Friday
Tuesday	4.30pm & 7.00pm Saturday
Wednesday	4.30pm Sunday
Thursday	4.30pm & 6.30pm Monday
Friday	4.30pm & 7.00pm Tuesday

Any Kilsyth referee who has a change in their availability after the roster has been locked by the Referee Administrators must call to advise of the reason for the change in their availability. The Referee Administrators will consult with the DOR if required and make a decision on whether a penalty is required. Maximum penalty is 3 demerit points, the situation may be reported to the VBRA Tribunal if deemed severe enough.

Sudden Unavailability:

Sudden unavailability due to exceptional and understandable circumstances will be exempt from any disciplinary action. Best efforts must be made by the effected referee to contact the Referee Administrators directly who will co-ordinate with the relevant Referee Supervisors. In the event the Referee Administrators cannot be contacted, the effected referee should contact the relevant venue.

Quality Assurance

Policy Prepared by: Officiating Solutions

Reviewed:

Kilsyth Basketball:

Name: _____

Position: _____

Signed: _____

Date: _____

Technical Official's Committee:

Name: _____

Position: _____

Signed: _____

Date: _____

DATE ACCEPTED AND IMPLEMENTED: July 15th, 2013

