



2013 KANGA CUP International Youth Football Tournament

7th-12th July 2013

Interstate Referee Handbook



2013 KANGA CUP
International Youth Football Tournament – Referee Manual

Page 1 of 15



Introduction & General Information

Welcome to the 2013 Kanga Cup, on behalf of Capital Football I would like to thank you for your participation. With your support we are sure Kanga Cup 2013 will be a great success. Referees as always will play a critical role in the facilitation of the event and its success.

This year is aiming at the continued success and implementation of the RESPECT program. This program has been very successful in the Capital Football local league and places the responsibility of an environment conducive for the enjoyment of football on all stakeholders of the game.

Their key RESPECT message is:

"Respect is a collective responsibility for all, Players, Coaches, Referees and Spectators, at all levels to create a fair, safe and enjoyable environment in which the game can take place"

As a Referee you have a vital role in this program.

I sincerely hope you enjoy and learn from the experience of refereeing at one of the largest youth football tournaments in the world. We have a busy week lined up as always with five days of matches being played at nine grounds around Canberra. There will also be guest speakers and daily education sessions.

There will be over 130 referees for the tournament. Locally we have approximately 90 referees registered for the tournament along with the 40 travelling referees from Australia and New Zealand.

We aim to provide coverage for as many matches as possible during the week. Group matches will be played Monday to Thursday with finals played on Friday. Finals appointments will be done after consultation with referee coaches and the appointments officer.

Kanga Cup is an opportunity! An opportunity to develop as a referee, an opportunity to meet referees with new ideas, an opportunity to meet coaches with great advice, and an opportunity to have a great time. I encourage you to look, listen, and learn at Kanga Cup.

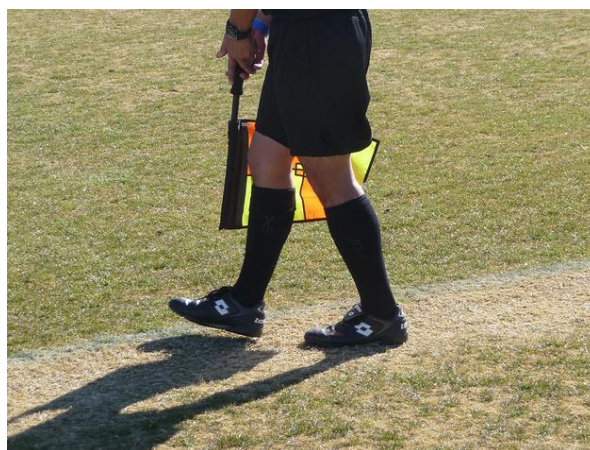


Enjoy your refereeing, stay warm and enjoy your time in Canberra.

Allyson Flynn,

Kanga Cup 2013 Referees Technical Director





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Background to Kanga Cup

The Kanga Cup is the most prestigious youth tournament of its kind to be currently operating within Australia. It's the largest of its kind in the southern hemisphere, and one of the biggest tournaments in the world. Winning a Kanga Cup is the most coveted prize in Australian youth football. The tournament is open to club, school, association or community based teams. It caters for male and female youth ranging from 10 years to 18 years of age.

The Kanga Cup provides an opportunity for participants to meet players from all over Australia as well as international visitors. In 2013 we would like to welcome international representation from China, The Philippines, and South Korea. Past participants have been from Australia, Chinese Taipei, Denmark, England, East Timor, Fiji, Georgia, Indonesia, Italy, New Zealand, China, Russia, South Africa, South Korea, the United States, and other far flung corners of the world.

Social and cultural exchange is encouraged between competitors throughout the tournament, and wide ranges of social activities are available for participants and officials making the tournament a "cultural festival of football".



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Tournament Staff and Contacts:

CEO:	Heather Reid
Event Director:	Cassie Behrens
Referee Technical Director:	Allyson Flynn
Referee Development Coordinator:	David Kurthi
Appointments Officer:	David Rowell
Referee Transport Coordinator:	Alasdair Grocock
Volunteer Manager:	Sam Irvine
Media Manager:	Russ Gibbs
Competition Manager:	Jesamine Wheeler
Disputes & Disciplinary Convenor:	Ross Jones
Administration:	CF Staff (6260 4000)

Key Contacts: Only use contact via mobile phone during Kanga Cup.

Name	Position	Venue	Contact
Allyson Flynn	Kanga Cup Referees Technical Director	Roaming and Capital Football HQ	0402 140 774 refadmin@capitalfootball.com.au
David Kurthi	Referee Development Co-ordinator	Roaming and Capital Football HQ	0419585078
David Rowell	Appointments Officer	Capital Football HQ	0431 799 357
Alasdair Grocock	Referee Transport Officer	Roaming	0408 637 923
Greg Taylor	Referee Logistics	Roaming	0410 544 570



1.3

Kanga Cup Referee Code of Conduct.

As part of the Respect Program being implemented into the 2013 Kanga Cup you are required to sign a Code of Conduct.

- Referee to the best of your ability at all times with respect to the laws of the game
- Be punctual, prepared and well presented for all appointments
- Treat others the way you wish to be treated
- Show respect to all competitors, coaches, referees, volunteers and spectators
- Demonstrate good sportsmanship and fair play at all times
- Support, help and assist fellow referees and officials
- Display exemplary behaviour and language both on and off the pitch at all times
- Be a leader and role model for referee colleagues
- Cooperate with management, ground coordinators, referee coordinators and coaches
- Enjoy the experience and allow others to also do so

In addition to this code of conduct please remember that you are representing not only yourself but your association as well as Capital Football and the Kanga Cup. All referees must demonstrate the upmost professionalism at all times. Referees who have acted unfavourably or have broken the code of conduct may be taken of all appointments or asked to leave the tournament.



1.4

Interstate Referees

Referees travelling from interstate are staying at the Bush Capital Lodge on 191 Dryandra Street O'Connor (contact number (02) 6162 1915). Referees are required to check in on Saturday 6th July and check out by 11am on Saturday 13th July. Guests are welcome to bring a sleeping bag, although bedding is provided. Males and Females will be separated. The accommodation consists of a common room and dining hall. Nothing is to be removed from the site and only guests staying at the venue are welcome. There will be activities coordinated in spare time.

Referee Lodge House Rules

During the week of the Kanga Cup all referees staying at the lodge are to abide by the following rules in conjunction with the Code on Conduct. Referees who break any rules may be removed from appointments or immediate dismissed as well as being reported to their local branch.

- Referees must follow directions and instruction of supervisors at the lodge at all times
- Lights out in sleeping areas by 10pm
- No alcohol or offensive material is permitted at the accommodation at any time
- No smoking at the accommodation
- Referees must stay under supervision at all times
- Be mindful of others who may wish to sleep or rest without loud noise or interruptions
- You are representing yourselves, your federation and Capital Football; while we want you to enjoy yourself in Canberra we are here to facilitate this competition not to party. I would like to make it clear that offenders with poor behaviour will be dealt with harshly.

Transport

We have 3 x 8 seater people carriers and 1 x 24 seater bus to transport 50 interstate referees, as such, it is critical you are **on time and ready** to be picked up as you are instructed. Referees coaches will be allowed to take their own vehicles to the venue. Referees / Coaches will be picked up from the accommodation each morning and returned at the end of the day.

Recovery Session

Recovery Sessions have been organised for interstate referees on Tuesday, Wednesday, and Thursday

To minimize inconvenience to other users of the complex, referees must remain within the hired area.

Please ensure all persons using the AIS Swimming Complex adhere to the following conditions of hire.

- Swim caps must be worn by all swimmers. These will be provided
- No t-shirts or foreign objects are permitted in the pools (ie: streamers and paper)
- No glass of any description is allowed anywhere on the pool deck
- No chewing gum is permitted in the pool complex
- No sitting or standing on lane ropes
- No running, jumping, spitting or bombing
- No food or drink is be consumed near the pool concourse
- Abrasions, lesions and rashes are be checked by the first aid attendants before entering the pool

The pool is supervised by qualified Life Savers and First Aid attendants should you require assistance.



Meals

Kanga Cup Referees Academy members will be provided breakfast, packed lunch and dinner daily. Breakfast will be served 6:30am to 7:00am daily. Please be packed ready to go **before breakfast** as we will be required to commence transport not long after.

Packed lunches will be available to pick up at the conclusion of breakfast.

Dinner will be served between at 6:30. Seconds will be available 20 mins after first serve. All meals will be served in the dining hall and late meals can be organised. If you have any dietary requirements Allyson Flynn should be made aware of this before the tournament. Guests are required to clear their own plates / crockery and return them to the wash up area. No plates / glasses / mugs / cutlery are to be removed from the dining hall.

Sat 6 th	Sun 7 th	Mon 8 th	Tues 9 th	Wed 10 th	Thu 11 th	Fri 12 th
N/A	Breakfast@ 7.30am	Breakfast@ 6.30am	Breakfast@ 6.30am	Breakfast@ 6.30am	Breakfast@ 6.30am	Breakfast@ 6.30am
	Depart at 8:30am	Depart at 7:30am	Depart at 7:30am	Depart at 7:30am	Depart at 7:30am	Depart at 7:30am
N/A	BBQ	Packed lunch	Packed lunch	Packed lunch	Packed lunch	Packed lunch
			Pool recovery 5pm – 6pm	Pool recovery 5pm – 6pm	Pool recovery 5pm – 6pm	
Dinner @ 6:00pm	Dinner @ 6pm	Dinner @	Dinner @ 6:30pm	Dinner @ 6:30pm	Dinner @ 6:30pm * <i>*please dress in neat attire. No tracksuits*</i>	Dinner @ 6:30pm

1.5

Referee Coaches / Mentors

The list below contains the referee coaches and mentors. Some will be based at a specific ground whilst others will be free to roam.

David Maskell

Paul Smith

Stephanie Brown

Jordan Williams

William Lai

Mark Hester

Brent Wilson

Brendan Mitchell

Anthony Kabbout



1.6

Referee Requirements

Requirements of Kanga Cup Referees

All referees must arrive at your venue thirty (30) minutes before your first appointed game and sign in with the Referee Coordinator by ticking your name on the appointments at the venue.

If you are late for your appointment or fail to check in your games may be given to another referee.

Before kick-off referees must check the ID (wristband) of all players listed on the match card to ensure that all players have a valid tournament ID. This can be done when the players walk onto the field or before the match while checking the player's equipment and uniforms.

Referees and Assistants must keep a full record of every game including goal scorers, any cards given and the names of fellow officials. Keep these records with you for the entire week in case they are required by the tournament administration.

Straight after your game completely fill in the match sheet including the score, goal scorers and cards given, and then get the signatures of both team managers. After the managers have signed the card, fill in the back of the match card. You should pick first, second and third places for the Player of the Tournament award (based on skill and fair play), and then give each team between 0 and 5 Fair Play points: 0-3 based on the conduct of the players and team officials and 0-2 based on the behaviour of the spectators. You should also write the full names of each of the officials on the match in the space provided.

Once the match card is complete hand it you the venue referee coordinator. If there are any send offs or serious incidents fill in the appropriate report immediately after your match (available from the referee coordinator) and return it to your referee coordinator.

Referee Uniforms and Equipment

Any official referee uniform may be worn at Kanga Cup matches, noting the following guidelines are met:

1. The shirt must have an official current national or state referee badge
2. The referee's uniform does not clash with either team
3. The referee team is dressed in same colour. If the referee needs to wear an alternative shirt so not to clash with teams the AR's must be dressed in the same colour.

Referees should bring their usual equipment to all matches including whistle, cards, notebook, watch, coin and flags. Please also bring any alternate shirts you have.

Referees should also keep a copy of this handbook and the current Laws of the Game in their kit bag for reference.

You must keep your uniform clean and respectable for the whole tournament including tucking in your shirts and clean, polished and predominantly black boots.



Please note that matches must start and finish on time. The half time break for all games is five minutes maximum. No games have any injury or stoppage time added.

Match Details

Age Group	Numbers	Half Length	Ball Size	Referee (\$)	Assistant (\$)
U10's (SSG)	9v9	25 mins	4	14	8
U11's (SSG)	9v9	25 mins	4	16	11
U12's	11v11	30 mins	4	18	13
U13's	11v11	30 mins	4	20	14
U14's	11v11	35 mins	5	26	17
U15's	11v11	35 mins	5	28	18
U16's	11v11	35 mins	5	30	20
U18's	11v11	35 mins	5	34	22

Match Times

Group matches will be played at the following times.

Small Sided Games 9:00am/ 10:15am/ 11:30am/ 12:15pm/ 2:00pm/ 3:15pm

U12 – U19 Games 8:45am/ 10:15am/ 11:45am/ 1:15pm/ 2:45pm

Finals matches will be played at the following times.

9:00am/ 11:00am/1:00pm/3:00pm/5:00pm/ 7:00pm

Field Inspections

If you are appointed to the first game of the day at a field, please ensure you do a full field inspection, including all markings. If appointed to later games in the day please do a quick check of nets and corner flags.

If you find any sharps (ie needles, blades) on the venue grounds, get an assistant to remain with the sharp (to keep others away) and notify the Referee Coordinator or Ground Manager. Do not pick up the sharp yourself.

Laws and substitutions

Matches are to be played according to the 2013 FIFA Laws of the Game, with changes to game lengths, ball sizes and substitutions as permitted by the laws.

The interchange rule applies in all divisions.

- Small Sided Games – up to 12 players may be named on the match card
- U12 – U19 games – up to 16 players may be named on the match card

The match card may not be altered after kick-off.

All referees must know Small Sided Games Rules (pages 104 -112 in FFA 2013 Laws of the Game book).



Sanctions

When completing match cards and send off reports referees should use the following codes:

Yellow Card Codes

- Y1 is guilty of unsporting behaviour
- Y2 shows dissent by word or action
- Y3 persistently infringes the Laws of the Game
- Y4 delays the restart of play
- Y5 fails to respect the required distance when play is restarted
- Y6 enters or re-enters the field of play without the Referees permission
- Y7 deliberately leaves the field of play without the Referees permission.

Red Card Codes

- R1 is guilty of serious foul play
- R2 is guilty of violent conduct
- R3 spits at an opponent or any other person
- R4 denies the opposition team of a goal or an obvious goal scoring opportunity by deliberately handling the ball
- R5 denies an obvious goal scoring opportunity to an opponent moving towards the player's goal by an offence punishable by a free kick or penalty kick.
- R6 uses offensive, insulting or abusive language and/or gestures
- R7 receives a second caution in the same Match



Player's Equipment

Referees are expected to enforce Law 4 of the Laws of the Game. In particular referees should note:

Skins/ Thermal Gear/ Gloves/ Beanies

Skins/Thermals are permitted throughout the tournament. Skins must be the same colour as either their primary or secondary strip. All players wearing such garments must match the colour of their teammates. If a team is required to wear its away strip and players wear skins that are the same as their home strip this is acceptable.

Skins that cover the knee are permitted.

Gloves are also allowed provided that players of the same team wear the same colour.

If beanies are worn they must be plain (no pom-poms etc), and the same colour for all team members.

Referees may wear short black skins only. Beanies and caps may be worn but must be plain black with no logos or a referee badge.

Jewellery

No jewellery is permitted including rings and necklaces. The only exception is for medical bracelets and medical necklaces which have been appropriately taped and/or padded. Players will wear paper ID bands around their wrists, these have been introduced for security measures and to better identify players.

Uniform Clashes

If you decide that both teams playing in a match are wearing uniforms that are too similar, the team named second on the draw will be required to change. If that team does not have an alternate set of uniforms and the first named team refuses to change, speak to your referee coordinator.

Finals Matches

If your appointments note that your match is a semi final or final, it needs a result. If the game is drawn at the end of normal match time, teams should be given a two-minute break then extra time should be played. Please read the table below regarding the length of extra time. There is no half time break in extra time, just a quick swap of ends. If the result is still drawn at the end of extra time, hold kicks from the penalty mark to determine the winner.

Read the *Procedures to Determine the Winner of a Match* in your law book (page 29) if you are appointed to a final. If you have any questions please ask your referee coordinator or one of the referee coach present.

<i>Age Group</i>	<i>Extra Time</i>
10	2 x 5 minutes
11	2 x 5 minutes
12	2 x 10 minutes
13	2 x 10 minutes
14	2 x 10 minutes
15	2 x 10 minutes
16	2 x 10 minutes
18	2 x 10 minutes



Abandoned games/ poor weather

If a team does not have seven or more players ready to start the game at the scheduled kick-off time, you may declare the match abandoned (not forfeited). Please discuss with your Referee Coordinator before making this decision, and provide a report to them immediately. If the weather is particularly bad, speak to your Referee Coordinator before deciding to abandon a game due to field conditions.

First Aid

First Aid services will be at all venues to help with injuries. If a player is injured, the coach or manager may call on them. If the medic decides that a player may not be moved due to the seriousness of their injury and that an ambulance must be called, the referee should declare the games suspended and speak to the referee coordinator immediately to decide how to proceed.

1.7

Referee Coordinators

Each venue will have a referee coordinator, it is the duty of the referee coordinator to direct referees to the correct fields, provide coaching, mentoring and feedback, ensure referees have turned up and are prepared, represent Kanga Cup referees when necessary, liaise with the ground controller and collect match cards from all games. A Kanga Cup Official will then collect match cards from the referee coordinator at the conclusion of each match day. Match cards must be kept on file.

*Note: For finals matches we will use new venues with the exception of UC so referee coordinators or coaches assigned to group game venues will be assigned to new venues for the day of finals.



1.8

Kanga Cup Events

Kanga Cup is a football festival and there is plenty on for all players, coaches, officials and spectators outside of matches.

Team building and Guest Presenter – Saturday 6th July, 7pm, Daramalan College

Sunday 7th July,

Referee Seminar and Practical Exercises 9:00am, Daramalan College: Compulsory for all Kanga Cup referees

The seminar will allow all referees (local and interstate) to meet one another whilst we outline and discuss the referee's direction for the 2013 Kanga Cup. Referee Technical Director, Allyson Flynn and Referee Development Co-ordinator David Kurthi will present a seminar along with other elite coaches. There will be three practical training sessions. Lunch will be provided.

Sightseeing tour of Canberra 2:00pm

We will go on a trip around Canberra which takes in the city in its Centenary year.

Official Opening Ceremony – Monday 8th July, 4pm, AIS Athletics Track

The Opening Ceremony will be held at the AIS Athletics Track where the referees will join the procession of players and officials and take part in the Kanga Cup oath. Referees will be transported to the ceremony from their games

Kanga Cup Expo at The Hub – Monday 8th to Friday 12th July, 9am – 5pm, University of Canberra

At the University of Canberra there will be a wide array of marquees, stalls, merchandise and much more.

Kanga Cup Awards Ceremony – Thursday 11th July, 5pm, AIS Theatre

On the eve of our finals team officials will come together to celebrate and recognise the achievements of tournament participants.

Finals Football – Friday 12th July

Finals venues will be the University of Canberra, Hawker, AIS, and McKellar Stadium. An exciting day of football is anticipated, all are encouraged to get down, watch some great football, and support the referees. Referee appointments for finals will be done after consultation with coaches and coordinators.



1. 9

Kanga Cup Venues

Monday to Thursday (9am – 4:30pm):

Mawson Playing Fields
Dickson Playing Fields
University of Canberra Playing Fields
Kaleen Playing Fields
Hawker Football Centre
Harrison Playing Fields

FINALS:

McKellar Stadium
Hawker Football Centre
Australian Institute of Sport Track
University of Canberra Playing Fields

