



**ASSOCIATIONS INCORPORATION ACT 1981**

**VICTORIAN COUNTRY FOOTBALL LEAGUE  
(INCORPORATED)**

**RULES**

**Amended 12 August 2007**

**STATEMENT OF RULES**

**VICTORIAN COUNTRY FOOTBALL LEAGUE  
(INCORPORATED)**

**1. DEFINITIONS AND INTERPRETATION**

**1.1 Definitions**

In these Rules unless inconsistent with the context or subject matter:

**"Act"** means the Associations Incorporation Act 1981;

**"Affiliated Body"** means a body affiliated to the VCFL in accordance with Rule 3.2;

**"Affiliation Fee"** means that fee payable by each affiliated body pursuant to Rule 3.3;

**"AFL"** means the Australian Football League;

**"Alternative Director"** means a person for the time being holding office as an alternate director under Rule 17;

**"business day"** means every Monday, Tuesday, Wednesday, Thursday and Friday not being a public holiday in Victoria;

**"Chief Executive Officer"** means the person appointed pursuant to these Rules;

**"Club"** means a club which participates in Australian Football competitions conducted by Affiliated Bodies;

**"Director"** means a director of the VCFL;

**"Eligible Body"** means a body eligible to apply for affiliation with the VCFL in accordance with Rule 3.2;

**"Financial Year"** means the year ending on 31 October;

**"general meeting"** means a meeting of the members of the VCFL duly convened in accordance with these Rules;

**"Junior League"** means a football league or association that is affiliated with the VCFL and which conducts only under-age football competitions;

**"League"** means a Senior League or a Junior League;

**"Life Member"** means a member elected as such pursuant to these Rules;

**"Member"** means a Life Member or Ordinary Member who is recorded as such in the Register of Members;

**"Office Bearer"** means a board member, committee member, director, officer, administrator, employee or any other office holder or servant, whether remunerated or not;

**"Operations Manager"** means a person appointed as such by the Directors;

**"Ordinary Member"** means a member appointed as such pursuant to these Rules;

**"President"** means the person elected as such by the Directors pursuant to Rule 16.5;

**"Public Officer"** means the person who is for the time being the Public Officer of the VCFL pursuant to Part V of the Act;

**"Register of Members"** means the register of members kept in accordance with Rule 4;

**"Senior League"** means a football league or association that is affiliated with the VCFL and is not a Junior League;

**"Special Resolution"** means a resolution that is passed by a majority of not less than 75% of the total number of votes cast by Ordinary Members, whether in person or by proxy, at a general meeting of which not less than 21 days notice specifying the intention to propose the resolution as a special resolution was given in accordance with the Rules.

**"The Regulations"** means the Regulations (if any) made pursuant to the Act;

**"The Rules"** means these Rules;

**"Transitional Members"** means the members of the VCFL as at the date of the passing of the Special Resolution of the VCFL adopting these Rules;

**"VCFL"** means the Victorian Country Football League (Incorporated);

**"VCFL Area"** means a region referred to in Rule 3.1;

**"Vice President"** means the person elected as such by the Directors pursuant to Rule 16.5;

## 1.2 **Interpretation: meaning of certain words**

In these Rules unless the contrary intention appears:

- (a) words importing the singular number include the plural number and vice versa;
- (b) words importing the masculine gender include the feminine gender and vice versa;
- (c) words importing persons include corporations, incorporated associations and unincorporated associations;
- (d) an expression used in a particular Part or Division of the Act that is given by that Part or Division a special meaning for the purposes of that Part or Division has in any of these Rules that deals with a matter dealt with by that Part or Division unless the contrary intention appears the same meaning as in that Part or Division; and
- (e) words or expressions contained in these Rules shall be interpreted in accordance with the Interpretation of Legislation Act 1984 and the Act as in force from time to time.

## 1.3 **Interpretation: headings.**

The headings to these Rules are not part of these Rules and shall not affect their meaning.

## 1.4 **References to the Directors**

References in these Rules to any action or decision of the Directors means such action or decision taken by a quorum of Directors at a duly convened meeting of the Directors in accordance with these Rules.

**1.5 Model Rules not to apply**

The model rules prescribed under section 54 of the Act shall not apply to the VCFL.

**2. NAME**

The name of the incorporated association is the "Victorian Country Football League (Incorporated)".

**3. AFFILIATED BODIES**

**3.1 VCFL Areas**

The State of Victoria with parts of New South Wales and South Australia shall be divided into amalgamated areas to be known respectively as East, North East, North West/Central and South West or such other areas as may be determined by the Directors from time to time.

**3.2 Affiliation with the VCFL**

- (a) All Country Football Leagues and Associations which conduct a competition of the Australian game of Football within Victoria and in parts of New South Wales and South Australia (as determined by the Directors) **and their member clubs ("Eligible Bodies")** shall be eligible to be affiliated with the VCFL.
- (b) Any Eligible Body may apply to be affiliated with the VCFL in writing in a form prescribed by the Directors from time to time and by delivery of same to the Chief Executive Officer.
- (c) The Directors shall determine whether such application for affiliation shall be accepted and if so shall advise the terms upon which such applicant shall be granted affiliation.
- (d) Upon an application for affiliation being approved by the Directors, the Chief Executive Officer shall notify the Secretary of the applicant Eligible Body that it has been granted affiliation subject to payment of the Affiliation Fee referred to in Rule 3.3(b) and subject to such other terms and conditions as may be determined by the Directors.

**3.3 Conditions of affiliation**

Each Affiliated Body upon becoming affiliated to the VCFL shall as a condition of affiliation and in addition and without limitation to any other terms and conditions of affiliation imposed by the Directors:

- (a) faithfully observe and abide by these Rules and all decisions of the VCFL and rules formulated by the Directors in accordance with Rule 15.1(d) or otherwise; and
- (b) pay to the VCFL a sum determined annually by the Directors, which shall be known as the Affiliation Fee, or such other sums as the Directors may from time to time determine.

**3.4 Use of Affiliation Fees**

The Directors shall in their absolute discretion utilise all Affiliation Fees for the general purposes of the VCFL or distribute such fees and the income therefrom as provided in these Rules.

**3.5 Domestic rules and regulations**

- (a) Affiliated Bodies shall formulate domestic rules and regulations relating to the Australian Football competitions conducted under their auspices provided that those rules are not inconsistent with these Rules and any other rules or determinations which may be made from time to time by the Directors.
- (b) Affiliated Bodies shall be subject to these Rules, have the right to manage and control their own competitions, including without limitation Clubs and players participating therein provided that any right of appeal provided by these Rules or rules made pursuant to Rule 15.1(d), is preserved to the fullest extent.

**3.6 Termination of affiliation**

- (a) The Directors may terminate the affiliation of any Affiliated Body immediately by notice in writing if such Affiliated Body contravenes or fails to observe or perform any of the terms and conditions of affiliation including without limitation payment of the Affiliation Fee when due.
- (b) The Directors shall terminate the affiliation of an Affiliated Body immediately by notice in writing if a general meeting determines by Special Resolution that such Affiliated Body has been guilty of conduct prejudicial to the interests of the VCFL, provided that not less than twenty-one (21) days prior written notice of such meeting shall have been given by the Chief Executive Officer to such Affiliated Body setting forth the substance of matters to be considered by the general meeting and provided that such Affiliated Body shall be entitled to appear or be represented before the general meeting and to make submissions relevant to the Special Resolution.
- (c) Any body that ceases to be an Affiliated Body shall have no claim whatsoever against the VCFL or any Member or Office Bearer of the VCFL or upon any monies, properties, credits or other assets of the VCFL.

**4. REGISTER OF MEMBERS**

The Chief Executive Officer shall keep and maintain a register of Members in which will be entered the full names and date of appointment or election of every Member, the class of membership to which he or she belongs and where applicable, the date of termination of membership. The Register of Members shall be available for inspection by Members at the address of the Public Officer by prior appointment.

**5. MEMBERSHIP**

**5.1 Classes of members**

The VCFL shall consist of the following classes of members:

- (a) Ordinary Members appointed pursuant to Rule 6;
- (b) Life Members appointed pursuant to Rule 7.

**6. ORDINARY MEMBERS**

**6.1 Eligibility for Ordinary Membership**

A natural person who is nominated by a League in accordance with Rule 6.2 shall be entitled to be an Ordinary Member of the VCFL, provided that there shall at no time be more than one Ordinary Member that was nominated by the same League.

**6.2 Nomination of persons to be Ordinary Members**

A League is entitled to nominate a natural person to be an Ordinary Member by giving notice in writing to the Chief Executive Officer in a form prescribed by the Directors from time to time, provided that the person so nominated must be a member of the committee of the nominating League.

**6.3 Granting of Ordinary Membership**

Upon receipt of a notice in writing from a League in accordance with Rule 6.2 nominating a person to become an Ordinary Member, the Chief Executive Officer shall, if (and only if) there is not already an Ordinary Member that was nominated by the League, enter the name of the person so nominated in the Register of Members, and the person shall thereupon become an Ordinary Member.

**6.4 Cessation of Ordinary Membership**

A person nominated by a League shall cease to be an Ordinary Member, and the Chief Executive Officer shall delete the person's name from the Register of Members, forthwith upon:

- (a) the nominating League ceasing to be a League;
- (b) the person giving notice in writing to the Chief Executive Officer of his or her resignation as an Ordinary Member; or
- (c) the nominating League giving notice in writing signed by the League's Chairman to the Chief Executive Officer that the Ordinary Member nominated by the League should not be an Ordinary Member, and nominating another person to be an Ordinary Member.

**6.5 Control by nominating League**

The League which has nominated a person to be an Ordinary Member shall exercise control over such Ordinary Member and his or her activities as an Ordinary Member.

**7. LIFE MEMBERS**

- (a) The VCFL may at any Annual General Meeting elect not more than two Life Members from present or past Directors, or Secretaries or Chief Executive Officers of the VCFL, where such persons have rendered outstanding service to the VCFL and are nominated for Life Membership by the Directors. A Life Member shall be elected by a Special Resolution at an annual general meeting.
- (b) Life Members shall be entitled to attend but not vote at any general meetings.
- (c) All nominations of a person for Life Membership shall be lodged with the Chief Executive Officer at least thirty (30) days before the relevant annual general meeting at which the nominee may be elected.

**8. MEMBERSHIP CONDITIONS**

**8.1 Membership personal**

A right, privilege or obligation of a person by reason of his or her membership of the VCFL:

- (a) Is not capable of being transferred or transmitted to another person; and

- (b) Terminates upon the cessation of his or her membership whether by death or resignation or otherwise.

**8.2 No claims**

Any person retiring from membership of the VCFL or whose membership is otherwise terminated and the League in the event of termination of the membership of an Ordinary Member nominated by a League, shall have no claim whatsoever against the VCFL or any Member or Office Bearer of the VCFL or upon any monies, properties, credits or other assets of the VCFL.

**9. GENERAL MEETINGS**

**9.1 Annual general meeting**

The Directors shall, in each calendar year, convene an annual general meeting of the Members in accordance with the Act.

**9.2 Time of annual general meeting**

The annual general meeting shall be held, on a day to be set by the Directors, no later than the seventh (7th) day of December in each year.

**9.3 Notice to specify that meeting is annual general meeting**

The notice given in accordance with Rule 9.8 of the convening of an annual general meeting shall expressly specify that the meeting is an annual general meeting.

**9.4 Annual general meetings of Leagues and Affiliated Bodies**

Each League shall conduct its annual general meeting before the annual general meeting of the VCFL.

**9.5 Ordinary business of annual general meeting**

The ordinary business of an annual general meeting shall be to:

- (a) confirm the minutes of the last annual general meeting;
- (b) receive and to consider the statements submitted by the Directors in accordance with Section 30(3) of the Act;
- (c) receive reports from the Directors upon the transactions of the VCFL during the last financial year;
- (d) (d) announce the outcome of the election of Directors, as determined earlier by postal vote under Rule 13.2;
- (e) determine the remuneration to be paid to Directors;
- (f) consider nominations for Life Members;
- (g) appoint an auditor; and
- (h) transact any other business which under these Rules or by the provisions of the Act ought to be or may be transacted at an annual general meeting.

**9.6 Directors may convene special general meeting**

Any four (4) Directors acting together may convene a special general meeting whenever they think fit.

**9.7 Ordinary Members may requisition a special general meeting**

- (a) The Directors shall, on the requisition in writing of Ordinary Members that together are entitled to cast not less than thirty per cent (30%) of the total number of votes that may be cast by all Ordinary Members, convene a special general meeting of the VCFL.
- (b) The requisition for a special general meeting shall:
  - (i) state the objects of the meeting;
  - (ii) be signed by the Ordinary Members making the requisition;
  - (iii) be sent to the Chief Executive Officer; and
  - (iv) may consist of several documents in a like form, each signed by one or more of the Ordinary Members making the requisition.
- (c) If the Directors do not cause a special general meeting to be held within twenty-one (21) days after the date on which the requisition is sent to the address of the Chief Executive Officer, the Ordinary Members making the requisition, or any of them, may convene a special general meeting to be held not later than three months after that date.
- (d) A special general meeting convened by Ordinary Members pursuant to the preceding Rule 9.7(c) shall be convened, as nearly as possible, in the same manner as that in which general meetings are convened by the Directors, and all reasonable expenses incurred in convening the meeting shall be refunded by the VCFL to the persons incurring the expenses.

**9.8 Notice period for convening general meetings**

- (a) Subject to the following Rule 9.8(b), not less than 14 days' notice of a general meeting shall be given to the Members.
- (b) Where it is proposed to pass a Special Resolution, not less than 21 days' notice of a general meeting shall be given to Members.

**9.9 Contents of notice**

A notice of a general meeting shall:

- (a) specify the place, date and hour of meeting;
- (b) in the case of special business, specify the general nature of that business; and
- (c) in the case of an election of Directors pursuant to the procedure set out in Rule 13.2, specify the names of the candidates for election and be accompanied by the voting paper to be completed by the Ordinary Member."

**9.10 Failure to give notice**

The accidental omission to give notice of any general meeting to or the non-receipt of any such notice by any of the Members shall not invalidate any resolution passed at any such meeting.



**10. PROCEEDINGS AT GENERAL MEETINGS**

**10.1 Special Business**

All business that is transacted at a special general meeting and all business that is transacted at the annual general meeting with the exception of that specially referred to in Rule 9.5 as being the ordinary business of the annual general meeting shall be deemed to be special business.

**10.2 Quorum for general meeting**

A quorum for a general meeting shall be that number of persons, each being an Ordinary Member present in person or by proxy, that are entitled to cast not less than thirty per cent (30%) of the total number of votes that may be cast by all Ordinary Members. No items of business shall be transacted at any general meeting unless the requisite quorum is present in person or by proxy during the time when the meeting is considering that item.

**10.3 Chairman of general meeting**

The President, or in his or her absence the Vice President, shall preside as chairman at every general meeting of the VCFL, or, if there is no such President or Vice President, or if at any general meeting neither the President nor Vice President are present at the time appointed for holding the meeting or willing to act, the Director or Directors present may choose a Director (other than the President or Vice President) as chairman. If no Director is present or if all Directors present decline to take the chair, the Ordinary Members present shall choose one of their number to be chairman of the general meeting.

**10.4 If quorum absent**

If at the expiration of half an hour from the time appointed for a general meeting a quorum is not present, the meeting if convened upon a requisition of Ordinary Members under Rule 9.7 shall be dissolved; but in any other case it shall stand adjourned to such other day, time and place as the Directors may by notice to the Members appoint, but failing such appointment, then to the same day in the next week at the same time and place as the meeting adjourned.

**10.5 Dissolution of adjourned general meeting if quorum absent**

If at any adjourned general meeting a quorum is not present at the expiration of half an hour from the time appointed for that adjourned general meeting, then the meeting shall be dissolved.

**10.6 Chairman to have casting vote**

In the case of an equality of votes at any general meeting the chairman of the meeting shall have a casting vote.

**10.7 Voting: show of hands or poll**

At any general meeting a resolution put to the vote of the meeting shall be decided on a show of hands unless (before or on the declaration of the result of the show of hands) a poll is demanded:

- (a) by the chairman;
- (b) by at least 5 Ordinary Members, present in person or by proxy, having the right to vote at the meeting; or

- (c) by any Ordinary Member or Ordinary Members, present in person or by proxy, who are together entitled to not less than one-tenth of the total voting rights of all the Ordinary Members present in person or by proxy having the right to vote at the meeting.

**10.8 Questions decided by majority**

Subject to the requirements of the Act and of these Rules in relation to Special Resolutions, a resolution shall be taken to be carried if the proportion that the number of votes in favour of the resolution bears to the total number of votes on the resolution exceeds one half.

**10.9 Declaration by chairman that resolution carried**

A declaration by the chairman that a resolution has on a show of hands been carried or carried by a particular majority or lost or not carried by a particular majority and an entry to that effect in the book of proceedings of the VCFL shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against such resolution.

**10.10 Conduct of poll**

If a poll has been demanded under Rule 10.7, it shall be taken in such manner and at such time and place as the chairman of the general meeting directs, and either at once or after an interval or adjournment or otherwise. The result of the poll shall be deemed to be the resolution of the general meeting at which the poll was demanded. A poll demanded on the election of a chairman of a general meeting or on the question of the adjournment of a general meeting shall be taken forthwith. The demand for a poll may be withdrawn.

**10.11 Continuation of meeting notwithstanding poll**

The demand for a poll shall not prevent the continuance of the meeting or the transaction of any business other than the question on which a poll has been demanded.

**10.12 Members' right to ask questions and make comments at annual general**

The chairman of an annual general meeting must allow a reasonable opportunity for the Members at the annual general meeting to:

- (a) ask questions about or make comments on the affairs and activities of the VCFL; and
- (b) to ask the VCFL's auditor questions relevant to the conduct of the audit and the preparation of the audit report.

**10.13 Adjournment of general meeting**

- (a) The chairman of a general meeting may with the consent of the meeting, and shall if so directed by the meeting, adjourn the same from time to time and from place to place, but no business shall be transacted at any adjourned meeting other than the business left unfinished at the meeting from which the adjournment took place.
- (b) Where a meeting is adjourned for fourteen (14) days or more, a like notice of the adjourned meeting shall be given as in the case of the general meeting.
- (c) Except as provided in Rule 10.13(b), it is not necessary to give notice of an adjournment or of the business to be transacted at any adjourned meeting.

## **11. VOTES OF ORDINARY**

### **11.1 Number of votes**

On a show of hands and on a poll at a general meeting, and for the election of Directors under Rule 13.2, every Ordinary Member present in person or by proxy, or by postal vote( as the case may be), shall (subject to Rule 11.3) have the following votes:

- (a) an Ordinary Member nominated by a Senior League: 2 votes
- (b) an Ordinary Member nominated by a Junior League: 1 vote

### **11.2 Votes may be exercised once only**

All votes of a Member shall be cast all together and once only in respect of any resolution, and may not be exercised in part.

### **11.3 Entitlement to vote**

An Ordinary Member is not entitled to vote at any general meeting unless:

- (a) the Ordinary Member, or another person appointed as such by the League responsible for the appointment of the Ordinary Member, was an Ordinary Member on the date of the notice convening the general meeting; and
- (b) all moneys due and payable by the League responsible for his or her appointment have been paid to the VCFL.

### **11.4 Chairman to determine disputes re votes**

In the case of any dispute as to the admission or rejection of a vote the chairman of the meeting may determine the dispute and such determination made in good faith shall be conclusive.

### **11.5 Objections to qualification to vote**

No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is given or tendered, and every vote not disallowed at such meeting shall be valid for all purposes. Any such objection made in due time shall be referred to the chairman of the meeting whose decision made in good faith shall be final and conclusive.

## **12. PROXIES**

### **12.1 Right to appoint proxy**

An Ordinary Member who is entitled to attend and vote at a general meeting of the VCFL is entitled to appoint one other person whether a Member or not as his or her proxy to attend and vote instead of the Ordinary Member at the meeting. A proxy has the same right to speak at a meeting as his or her appointor would have had if personally present.

### **12.2 Appointment of proxy to be in writing**

An instrument appointing a proxy shall be in writing under the hand of the appointor or of his or her attorney duly authorised in writing and may contain directions as to the manner in which the proxy shall vote in respect of any particular resolution or resolutions.

**12.3 Proxy form to be lodged with the Chief Executive Officer before meeting**

An instrument appointing a proxy and the power of attorney (if any) under which it is signed shall be delivered to the Chief Executive Officer not less than two business days before the time scheduled for commencement of the meeting at which the person named in such instrument purports to vote in respect thereof.

**12.4 Vote by proxy valid notwithstanding intervening revocation**

A vote given in accordance with the terms of an instrument of proxy shall be valid notwithstanding the previous revocation of the proxy provided no intimation in writing of the revocation has been received by the Chief Executive Officer or by the chairman of the general meeting before the vote is given.

**12.5 Member may indicate whether proxy is to vote for or against resolution**

Any form of proxy forwarded to Ordinary Members in respect of a proposed general meeting of Members shall make provision for the Ordinary Member to indicate whether he or she wishes to vote for or against any resolution (but the Member need not give that indication) and shall be blank so far as the person primarily to be appointed as proxy is concerned. Where the aforesaid indication is given the proxy shall not be entitled to vote on the resolution except in accordance with that indication.

**12.6 Form of proxy**

Every instrument of proxy whether for a specified meeting or otherwise shall as nearly as the circumstances allow be in the following form or to the effect of the following or otherwise in such form as the Directors may from time to time prescribe or accept:

"Victorian Country Football League Inc

I, *[name]* of *[address]* being an Ordinary Member of the VCFL, hereby appoint  
\* *[name]* of *[address]*/\* [the chairman of the meeting] as my proxy to vote  
for me at the general meeting of the VCFL to be held on the            day of  
19     , and at any adjournment of that meeting.

<sup>(1)</sup>This proxy is limited to the following resolution(s):

.....  
.....  
.....

<sup>(2)</sup>This form is to be used \*in favour of/\*against the resolution.

Signed this            day of            19     .

<sup>(1)</sup>To be inserted if desired

<sup>(2)</sup>To be inserted if desired

\*Strike out whichever is not desired"

**12.7 Failure to name appointee**

Any instrument of proxy in which the name of the appointee is not filled in shall be deemed to be given in favour of the chairman of the meeting to which it relates or of such Director as the Directors shall determine.

**13. DIRECTORS**

**13.1 Number of Directors**

The number of Directors shall be 7.

**13.2 Directors to be elected by Ordinary Members in general meeting.**

Subject to Rule 13.5, the procedure for the election of Directors shall be as follows:

- (a) There shall be an election of Directors annually for a three year term.
- (b) Each Director shall retire at the Third Annual General Meeting following the date of their election by Members.
- (c) Where the number of candidates (including retiring Directors offering themselves for re-election) is equal to or less than the number of vacated offices to be filled, the candidates shall be deemed to have been elected or re-elected, as the case may be. If this situation arises, it is unnecessary to conduct an election under this Rule
- (d) Where the number of candidates exceeds the number of vacated offices to be filled, then a postal vote of Ordinary Members entitled to vote shall be conducted in accordance with the provisions of this Rule 13.2
- (e) The postal vote shall be conducted by providing to an Ordinary Member a voting paper with the notice convening the general meeting. The voting paper shall set out the name of each candidate and a box opposite each name
- (f) The method of voting shall be by placing a mark in the box opposite the names of those candidates for whom the Ordinary Member wishes to vote. An Ordinary Member may abstain from voting for one or more candidates by voting for less candidates than the number of vacancies to be filled.
- (g) Once the voting paper has been completed, it must be sent or delivered to the offices of an independent person as nominated by the Board, so that he or she receives the voting paper no later than 48 hours before the time and date set down for the general meeting. Any postal vote received after this time shall be disregarded in the counting of votes. The independent person appointed by the Board shall be responsible for the counting of votes as provided in this rule 13.2 and advising the Chief Executive Officer of the outcome
- (h) Every voting paper which shows more votes than the exact number of vacancies to be filled, shall be invalid and shall be disregarded in the counting of votes
- (i) The candidates who have received the highest number of votes shall be elected to the extent of the vacancies to be filled.
- (j) If the filling of a vacancy cannot be determined because two or more candidates have received an equal number of votes, then the Chairman of the general meeting shall by lot, elect one or more of the candidates for the remaining vacancy or vacancies by such method as the Chairman shall, in his discretion determine.
- (k) The outcome of the election of Directors shall be announced at the general meeting convened in the notice accompanying the voting paper.
- (l) Subject to compliance with the provisions contained in this Rule 13.2, the Chairman

of the general meeting shall determine conclusively all other questions concerning the procedure for the election of Directors

**13.3 Nomination of candidates for election as Directors**

- (a) A natural person may be nominated for election as a Director by:
  - (i) a League;
  - (ii) the Directors; or
- (b) A League may nominate only one person for election as a Director at an election of Directors.
- (c) Nominations by a League of a person for election as a Director shall be:
  - (i) made in writing;
  - (ii) duly authorised and signed by the chairman or secretary of the League nominating the candidate;
  - (iii) accompanied by the written consent of the candidate; and
  - (iv) delivered to the Chief Executive Officer not more than 30 days after the date of the notice referred to in Rule 13.4.

**13.4 Notification to Members of proposed election of Directors**

At least 30 days before the date of the issue of a notice to convene a general meeting (including an annual general meeting) at which the announcement of the election of directors is to be made, the Chief Executive Officer shall advise all Leagues in writing that:

- (a) in 60 to 90 days (the exact date to be fixed by the Directors and notified in the notice convening the general meeting) a general meeting of the VCFL will be held, with a purpose being to announce those persons who were, pursuant to Rule 13.2, elected as Directors by postal vote before the general meeting;
- (b) each League may nominate a natural person as a candidate for election as Director, an
- (c) nominations of candidates for election as Directors must be received by the Chief Executive Officer within 30 days of the notice given by the Chief Executive Officer in accordance with this Rule 13.4. Any nomination received after this time is invalid and the nominated candidate will be ineligible to stand for election."

**13.5 Casual vacancies**

The Directors shall have power at any time and from time to time to appoint any natural person as a Director either to fill a casual vacancy or as an addition to the Directors but so that the total number of Directors shall not at any time exceed the maximum number fixed in accordance with Rule 13.1. Any Director so appointed shall retire from office at the time that the Director that he or she replaces (if any) would have been required to retire in accordance with these Rules, or otherwise as determined by the Directors, and shall be eligible for re-election.

**13.6 Resignation of Directors**

A Director may resign from his or her office upon giving notice in writing to the Chief Executive Officer of his or her intention so to do.

**13.7 Expense allowances of Directors.**

- (a) The Directors shall be paid out of the funds of the VCFL:
  - (i) their reasonable travelling and accommodation expenses incurred in consequence of their attendance at meetings of Directors, and otherwise in the execution of their duties as Directors; and
  - (ii) an allowance, to be determined by the Ordinary Members at annual general meetings.
- (b) In addition to any amount determined in accordance with Rule 13.97(a), the President shall be paid out of the funds of the VCFL an allowance to be determined by the Directors from time to time.

**13.8 Limited ability of Directors to act during vacancies**

The continuing Directors may act notwithstanding any vacancy in their body; but if and for so long as the number of Directors is less than five (5), the Directors shall not act except in emergencies or for the purpose of filling up vacancies or of convening a general meeting.

**13.9 Vacation of office of Director: automatic**

The office of a Director shall immediately and automatically be vacated if he or she:

- (a) becomes of unsound mind or a person whose person or estate is liable to be dealt with in any way under the law relating to mental health;
- (b) is absent without the consent of the Directors from three consecutive meetings of the Directors;
- (c) resigns his or her office in accordance with Rule 13.96;
- (d) having been an executive officer or employee of the VCFL or an Office Bearer of any VCFL Region, League or Club at the time of his or her election as a Director, fails to resign from all such offices and positions within seven (7) days of his or her election as a Director (in which case the candidate for the position of Director who received the next highest number of votes at the relevant election shall become a Director as if elected at the relevant election);
- (e) becomes an executive officer or employee of the VCFL or an Office Bearer of any VCFL Region, League or Club at any time after becoming a Director;
- (f) retires from office under the provisions of Rule 14.1 or Rule 14.2;
- (g) is removed under the provisions of Rule 13.10 or Rule 14.6; or
- (h) otherwise ceases to be a Director by virtue of the Act or these Rules.

**13.10 Suspension of Director guilty of prejudicial behaviour**

If the conduct or position of any Director shall be such that his or her continuance in office appears to a majority of the other Directors to be prejudicial to the interests of the VCFL, it shall be lawful for a majority of the Directors at a meeting of the Directors specially convened for that purpose to suspend such Director and the Directors shall within 14 days thereafter proceed to call a general meeting at which the Ordinary Members may if they think fit and by ordinary resolution confirm such suspension and remove such Director from office or annul such suspension and reinstate such Director in his or her office.

**14. RETIREMENT OF DIRECTORS**

**14.1 Retiring Director eligible for re-election**

A retiring Director shall automatically be eligible for re-election without any need to be nominated.

**14.2 Retiring Director stays for meetings**

A retiring Director shall retain office until the dissolution or adjournment of the general meeting at which he or she retires.

**14.3 Election of Directors by general meeting**

At any annual general meeting at which the Directors retire the Ordinary Members may fill up all or any of the vacated offices by electing a like number of persons to be Directors.

**14.4 Director may continue if place not filled**

If at any annual general meeting at which an election of Directors ought to take place under Rule 14.5 the place of any Director retiring is not filled up, he or she shall if willing continue in office until the next annual general meeting and so on from year to year until his or her place is filled up, unless it shall be determined at such meeting to reduce the number of Directors in office or unless a resolution for the re-election of such Director has been put to the meeting and lost.

**14.5 Removal of Directors by Special Resolution**

A general meeting may remove any Director before the expiration of his or her period of office by Special Resolution, and on due notice may by ordinary resolution appoint another qualified person in his or her stead. The person so appointed shall retire from office at the time that the removed Director would have been required to retire in accordance with these Rules, and shall be eligible for re-election.

**15. POWERS AND DUTIES OF DIRECTORS**

**15.1 Directors have powers of the VCFL**

Subject to the Act and to these Rules, the management of the business of the VCFL shall be vested in the Directors and the Directors may exercise all such powers and do all such acts and things as the VCFL is authorised or permitted to exercise and do and as are not hereby or by statute directed or required to be exercised or done by the VCFL in general meeting and in particular:

- (a) shall control and manage the business and affairs of the VCFL;
- (b) may, subject to these Rules, the Regulations and the Act, exercise all such powers and functions as may be exercised by the VCFL;
- (c) subject to these Rules, the Regulations and the Act, has power to perform all such acts and things as appear to the VCFL to be essential or desirable for the proper management of the affairs of the VCFL; and
- (d) without limitation to the foregoing, may make rules and regulations from time to time regulating the conduct of Affiliated Bodies in respect of player and Club permits,



clearances, transfers, appeals, competitions, marketing and all matters relevant to the conduct of the VCFL. Any alterations or additions made to such rules and regulations shall, unless otherwise determined by the Directors, come into effect fourteen (14) days after the resolution of the Directors.

**15.2 Directors may exercise VCFL's power to borrow**

Without limiting the generality of Rule 15.1 hereof, the Directors may exercise all the powers of the VCFL to borrow money, to charge any property or business of the VCFL or give any security for a debt, liability or obligation of the VCFL or of any other person and may exercise all the powers of the VCFL in relation to any official seal for use outside the State.

**15.3 Directors may appoint attorney or agent**

The Directors may, by resolution, power of attorney under seal or other written instrument, appoint any person or persons to be attorney or agent of the VCFL for such purposes, with such powers, authorities and discretions being powers, authorities and discretions vested in or exercisable by the Directors for such period and subject to such conditions as they think fit. Any such appointment may be on such terms for the protection and convenience of persons dealing with the attorney or agent as the Directors think fit and may also authorise the attorney or agent to delegate all or any of the powers, authorities and discretions vested in him or her.

**15.4 Members' power to over-rule Directors**

Notwithstanding the powers vested in the Directors by these Rules, the Ordinary Members may by Special Resolution annul, rescind, amend or otherwise alter any decision made or resolution passed by the Directors that has the effect, directly or indirectly, of putting at material risk or materially adversely affecting the terms of the VCFL's affiliation with any Victorian football body that has material control or influence over the VCFL.

**16. PROCEEDINGS OF DIRECTORS**

**16.1 Meetings of directors and quorum for same**

- (a) The Directors may meet together for the dispatch of business, and may adjourn and otherwise regulate their meetings as they think fit. That number of persons each of whom is a Director or Alternate Director that is not less than one-half of the total number of Directors in office shall be a quorum (subject to Rule 17.6 hereof). A Director or Alternate Director having a Pecuniary Interest within the meaning of Rule 30 hereof shall not be counted in a quorum.
- (b) The President or any two (2) Directors may at any time, and the Chief Executive Officer shall on the request of the President or of any two (2) Directors, convene a meeting of the Directors.
- (c) Without limiting the discretion of the Directors to regulate their meetings under Rule 16.1(a), the Directors may, if they think fit, confer by radio, telephone, closed circuit television or other electronic means of audio or audio-visual communication, and a resolution passed by such a conference shall, notwithstanding the Directors are not present together in one place at the time of the conference, be deemed to have been passed at a meeting of the Directors held on the day on which and at the time at which the conference was held. The provisions of these Rules relating to proceedings of Directors apply so far as they are capable of application and mutatis mutandis to such conferences.

**16.2 Notice of meetings of Directors**

Notice of every Directors' meeting shall be given to each Director and Alternate Director who is within Australia but it shall not be necessary to give such notice to any Director or Alternate Director who is outside Australia.

**16.3 Votes at meetings of Directors**

Questions arising at any meeting of the Directors shall be decided by a majority of votes and, subject to the provisions of Rule 30 hereof, each Director shall have one vote. A person who is an Alternate Director shall be entitled (in addition to his or her own vote if he or she is a Director) to one vote on behalf of each Director whom he or she represents as an Alternate Director at the meeting and who is not personally present.

**16.4 No casting vote for chairman of Directors**

In case of an equality of votes the chairman of the meeting shall not have a second or casting vote.

**16.5 President and Vice President**

The Directors may elect a President. The Directors may also elect a Vice President who in the absence of the President at a meeting of the Directors shall exercise all the powers and authorities of the President. If no President or Vice President is elected or if at any meeting the President or Vice President is not present within half an hour of the time appointed for holding the same, the Directors present shall choose one of their number to be chairman of such meeting. The President and the Vice President shall hold office until otherwise determined by the Directors or until they cease to be Directors, provided that when a Director who is the President or Vice President retires at an annual general meeting and is reappointed or re-elected as a Director at such meeting, he or she shall not for that reason alone cease to be the President or Vice President as the case may be.

**16.6 Quorum empowered to exercise powers of Directors**

A meeting of the Directors at which a quorum is present shall be competent to exercise all or any of the authorities powers and discretions by or under these Rules for the time being vested in or exercisable by the Directors generally.

**16.7 Committees of Directors**

The Directors may delegate any of their powers to committees consisting of such member or members of their number, and of such other persons, as they think fit and may from time to time revoke such delegation. Any committee so formed shall in the exercise of the powers so delegated conform to any regulations that may from time to time be imposed upon it by the Directors. The meetings and proceedings of any such committee consisting of two or more members shall be governed by the provisions herein contained for regulating the meetings and proceedings of the Directors (with such modifications as the circumstances require) so far as the same are not inconsistent with any regulations made by the Directors. Where a committee consists of two or more members, a quorum shall be any two members or such larger number as the committee itself determines.

**16.8 Defects in appointment or qualification of Director**

All acts done at any meeting of the Directors or of a committee of Directors or by any person acting as a Director shall notwithstanding that it shall afterwards be discovered that there was some defect in the appointment of a Director or of the committee or of the person acting as aforesaid or that any Director was disqualified or not entitled to vote be as valid as if every such person or committee had been duly appointed and every Director was qualified and entitled to vote.

**16.9 Written resolution approved by all Directors same as majority vote at meeting**

A resolution in writing approved by all the Directors entitled to receive notice of a meeting of Directors being not less than the number of Directors required to constitute a quorum shall be as valid and effectual as if it had been passed at a meeting of Directors duly convened and held. Such approval may be in writing or may be by telex or by facsimile to the Office, or may be oral, and may be communicated by telephone to the President. A statement in writing by the President that such an approval has been communicated to him shall be prima facie evidence thereof. An approval given by an Alternate Director need not also be given by his or her appointor and, if given by a Director who has appointed an Alternate Director, need not be given by the Alternate Director in that capacity.

**16.10 Further provisions regarding written resolutions**

Without limiting the generality of Rule 16.9:

- (a) if all the Directors have signed a document containing a statement that they are in favour of a resolution of the Directors in terms set out in the document, a resolution in those terms shall be deemed to have been passed at a meeting of the Directors held on the day on which the document was signed and at the time at which the document was last signed by a Director or, if the Directors signed the document on different days, on the day on which and at the time at which the document was last signed by a Director;
- (b) for the purposes of Rule 16.10(a), two or more separate documents containing statements in identical terms each of which is signed by one or more Directors shall together be deemed to constitute one document containing a statement in those terms signed by those Directors on the respective days on which they signed the separate documents; and
- (c) a reference in Rule 16.10(a) to all the Directors does not include a reference to a Director who, at a meeting of Directors, would not be entitled to vote on the resolution.

**17. ALTERNATE DIRECTORS**

**17.1 Appointment and removal of Alternate Directors**

Each Director shall have power from time to time to appoint any person (including a person that is ineligible under these Rules to become a Director) approved for that purpose by a majority of the other Directors to be an Alternate Director in his or her place during such times and from time to time as he or she shall appoint and shall have power at his or her discretion to remove such Alternate Director.

**17.2 Notice of appointment or removal of Alternate Directors**

Any appointment or removal as aforesaid shall be effected by telegram, telex, cable, facsimile or other notice in writing to the Chief Executive Officer.



**18.2 Powers of Investigation Committee**

- (a) The Investigation Committee shall have the power to investigate matters referred to it by the Directors or by a general meeting in relation to affiliation or other matters.

**19. CHIEF EXECUTIVE OFFICER**

**19.1 Appointment**

The Chief Executive Officer shall be appointed by the Directors after consultation with the Victorian Football League.

**19.2 Chief Executive Officer to be secretary and Public Officer**

The Chief Executive Officer shall, unless the Directors otherwise determine, be the secretary and Public Officer of the VCFL for the purposes of the Act.

**19.3 Powers of Chief Executive Officer**

The Directors may from time to time entrust to and confer upon a Chief Executive Officer for the time being such of the powers exercisable under these Rules by the Directors as they may think fit, and may confer such powers for such time and to be exercised for such objects and purposes and upon such terms and conditions and with such restrictions as they think expedient. The Directors may confer such powers either collaterally with or to the exclusion of and in substitution for all or any of the powers of the Directors in that behalf and may from time to time revoke, withdraw, alter or vary all or any of such powers. Notwithstanding anything contained herein every Chief Executive Officer shall at all times and in all respects be subject to the control of the Directors.

**20. DISPUTES AND MEDIATION**

- (1) The grievance procedure set out in this Rules applies to disputes under these Rules between:-
  - (a) a Member and another Member; or
  - (b) a Member and the VCFL.
- (2) The parties to the dispute must meet and discuss the matter in dispute and, if possible, resolve the dispute within fourteen (14) days after the dispute comes to the attention of all parties.
- (3) If the parties are unable to resolve the dispute at the meeting, or if a party fails to attend that meeting, then the parties must, within ten (10) days, hold a meeting in the presence of a Mediator.
- (4) The Mediator must be:-
  - (a) a person chosen by agreement between the parties; or
  - (b) in the absence of agreement, a person appointed by the Chief Executive Officer.
- (5) A Member of the Board can be a Mediator, provided the Member so appointed is not a party to the dispute.
- (6) The parties to the dispute must, in good faith, attempt to settle the dispute by mediation.

- (7) The Mediator, in conducting the mediation, must:-
- (a) give the parties to the mediation process a reasonable opportunity to be heard; and
  - (b) allow due consideration by all parties of any written statements submitted by any party; and
  - (c) ensure that natural justice is accorded to the parties to the dispute throughout the mediation process.
- (8) The Mediator must not determine the dispute.
- (9) If the mediation process does not result in the dispute being resolved, the parties may seek to resolve the dispute in accordance with the Act or otherwise at law.

## **21. TREASURER**

### **21.1 Appointment**

The Treasurer of the VCFL shall be appointed by the Directors for such term, and upon such terms and conditions, as the Directors determine.

### **21.2 Duties**

The duties of the Treasurer shall be:

- (a) to collect and receive all monies due to the VCFL and make all payments authorised by the Directors;
- (b) to keep correct accounts and books showing the financial affairs of the VCFL with full details of all receipts and expenditure connected with the activities of the VCFL; and
- (c) such other duties as the Directors may determine.

### **21.3 Inspection of accounts and books by Directors**

The accounts and books referred to in Rule 20.2(b) shall be available for inspection by Directors upon appointment with the Chief Executive Officer.

## **22. MINUTES**

### **22.1 Minutes of all proceedings to be kept**

The Directors shall cause minutes of all proceedings of general meetings and of the Directors (including committees) to be duly entered in books kept for the purpose in accordance with the requirements of the Act.

### **22.2 Inspection of minutes of general meetings**

Books containing the minutes of proceedings of general meetings shall be open for inspection by any Member without charge upon appointment with the Chief Executive Officer.

## **23. ALTERATION OF THESE RULES AND PURPOSES**

These Rules and Statement of Purposes of the VCFL shall not be altered except in accordance with the Act and as provided in these Rules.

**24. FINANCE**

**24.1 Source of funds**

The Funds of the VCFL shall be derived from Affiliation Fees, subscriptions, donations and other such sources as the Directors determine.

**24.2 Application of funds**

The income and property of the VCFL wheresoever derived shall be applied towards the promotion of its purposes as set forth in its Statement of Purposes and no portion thereof shall be paid nor transferred directly or indirectly by way of bonus, gratuity or otherwise to any Member or Office Bearer provided however that nothing herein shall prevent payment or remuneration in good faith to any Member or Office Bearer or other person in return for any services actually rendered to the VCFL.

**24.3 Banking**

All moneys of the VCFL shall as soon as received be paid into such account as the Directors may from time to time determine.

**24.4 Signing of Cheques and Authority for Electronic Banking**

All cheques drawn on such account shall be signed by any two of the President, Vice President, Chief Executive Officer or Treasurer.

All electronic banking transactions shall be approved by the appropriate electronic banking security processes from any two of the President, Vice President, Chief Executive Officer or Treasurer.

**25. COMMON SEAL**

**25.1 Custody of Seal**

The common seal of the VCFL shall be kept in the custody of the Chief Executive Officer.

**25.2 Use of Seal**

The common seal shall not be affixed to any instrument except by the authority of the Directors and the affixing of the common seal shall be attested by the signature either of two Directors or one Director and the Chief Executive Officer.

**26. BOOKS AND RECORDS**

Except as otherwise provided in these Rules the Chief Executive Officer shall keep in his or her custody or under his or her control all books, documents and securities of the VCFL.

**27. SURPLUS ASSETS**

If, upon the dissolution or winding up of the VCFL there remains after satisfaction of all of its debts and liabilities, any property whatsoever, the same shall not be paid or distributed amongst the Members or Directors of the VCFL but, if and so far as it can be done, shall be given or transferred to some other institution or institutions, body or bodies having purposes or objectives similar to the purposes of the VCFL to be determined by the Members and Directors of the VCFL at or before the time of dissolution or winding up and in default thereof, by a Judge of such Court in Victoria as may have or acquire jurisdiction in the matter.

**28. AUDIT**

**28.1 Appointment of auditor**

An auditor shall be appointed by the Ordinary Members at the annual general meeting.

**28.2 Accounts to be examined**

Once annually the accounts of the VCFL shall be examined by the auditor, who shall certify as to the truth and fairness of the balance sheet, profit and loss account accompanying the accounts and schedules to be submitted to the annual general meeting.

**28.3 Limitations on auditor**

No person carrying out the duties of auditor shall be a Member of the VCFL, or be a person who is interested otherwise in any transactions of the VCFL.

**29. LAWS OF THE GAME**

Each League shall adopt the laws of the game of Australian Football as defined from time to time by the Australian Football League.

**30. PECUNIARY INTEREST**

**30.1 Declaration required**

At any meeting of the Directors or any committee or at any general meeting a Director, Member or employee, consultant or agent of the VCFL ("staff") shall disclose on the form prescribed from time to time by the Directors and in respect of any item listed on the agenda for that meeting if he or she has a Pecuniary Interest, whether direct or indirect, in any such item.

**30.2 Contents of declaration**

A declaration of Pecuniary Interest by a Director, Member or staff in the prescribed form shall include the following: the name of any company, trust, partnership, association or other body in which the Director, Member or staff, or a member of his or her family, holds a beneficial and/or legal interest which he or she considers might appear to raise a material conflict between his or her private interest and his or her duty as a Director, Member or staff of the VCFL.

**30.3 Obligations at meetings**

- (a) Where the Director, Member or staff is present at a meeting he or she must disclose his or her interest in the item of the agenda before consideration or discussion of that item. Where the Director, Member or staff will not be in attendance at the meeting he or she must disclose his or her interest to the VCFL Chief Executive Officer before the meeting.
- (b) The Director, Member or staff may (but need not) remain in the room during consideration of the item and may take part in the consideration and discussion but may not move or second or vote on the motion in respect of that item.
- (c) When a vote is taken on the item in which the Director, Member or staff has an interest the Director, Member or staff must leave the room and remain outside of hearing and view of the room. When leaving the room the Chairman of the meeting must be notified. The disclosure must be recorded in the minutes.



**30.4 Recording**

The Chief Executive Officer shall record in the minutes:

- (a) The declaration of Pecuniary Interest in the agenda item and the nature thereof; and
- (b) When the Director, Member or staff leaves the meeting and when he or she returns.

**31. INSPECTION OF RECORDS**

Subject to Rule 21.2, the Directors shall determine whether and to what extent, and at what time and places, and under what conditions the accounting records and other documents of the VCFL will be open to the inspection of Members other than Directors, and a Member does not except as provided by law or authorised by the Directors have the right to inspect or to require or receive any information or to require discovery of any record or document of the VCFL or any information respecting any detail of the VCFL's affairs including any matter which is or may be in the nature of a trade secret or confidential information relating to the conduct of the business of the VCFL.

**32. NOTICES**

**32.1 Method of service of notices**

A notice may be served by the VCFL upon any Member by any of the following methods:

- (a) by serving it upon the Member personally;
- (b) by leaving it at the Member's address as recorded in the Register of Members;
- (c) by sending it by post in a prepaid letter, envelope or wrapper addressed to the Member at the Member's address as recorded in the Register of Members; or
- (d) by sending it by facsimile transmission to a facsimile number nominated by the Member for the purpose of serving notices upon the Member.

**32.2 Time of service by post**

Any notice sent by post shall be deemed to have been served on the second business day following that on which the letter, envelope or wrapper containing the same is posted as aforesaid and in proving such service it shall be sufficient to prove that the letter, envelope or wrapper containing the notice was properly addressed and put into the post office or other public postal receptacle. A certificate in writing signed by the Chief Executive Officer or other officer of the VCFL that the letter envelope or wrapper containing the notice was so addressed and posted shall be conclusive evidence thereof.

**32.3 Time of service by facsimile transmission**

Any notice sent by facsimile transmission shall be deemed to have been served on the day following that on which the facsimile is transmitted and in proving such service it shall be sufficient to prove that the facsimile was properly addressed and transmitted. A certificate in writing signed by any Director, Chief Executive Officer or other officer of the VCFL that the facsimile was so addressed and transmitted shall be conclusive evidence thereof.

**33. INDEMNITY**

To the maximum extent permitted by law, the VCFL shall indemnify and keep indemnified every Member, Director, Public Officer, Chief Executive Officer, member of any Committee appointed pursuant to these Rules, Treasurer or Operations Manager out of the property of the VCFL against all actions, claims, suits, judgments, liabilities, damages, demands, losses, costs, charges and expenses (including legal expenses) whatsoever which he or she may directly or indirectly incur or be put to as a Member, Director, Public Officer, Chief Executive Officer, member of any Committee appointed pursuant to these Rules, Treasurer or Operations Manager of the VCFL.

## TABLE OF CONTENTS

Clause No.		Page No.
<b>1.</b>	<b>DEFINITIONS AND INTERPRETATION</b>	<b>1</b>
1.1	Definitions	2
1.2	Interpretation: meaning of certain words	2
1.3	Interpretation: headings	2
1.4	References to the Directors	2
1.5	Model Rules not to apply	3
<b>2.</b>	<b>NAME</b>	<b>3</b>
<b>3.</b>	<b>AFFILIATED BODIES</b>	<b>3</b>
3.1	VCFL Areas	3
3.2	Affiliation with the VCFL	3
3.3	Conditions of affiliation	3
3.4	Use of Affiliation Fees	3
3.5	Domestic rules and regulations	4
3.6	Termination of affiliation	4
<b>4.</b>	<b>REGISTER OF MEMBERS</b>	<b>4</b>
<b>5.</b>	<b>MEMBERSHIP</b>	<b>4</b>
<b>6.</b>	<b>ORDINARY MEMBERS</b>	<b>4</b>
6.1	Eligibility for Ordinary Membership	4
6.2	Nomination of persons to be Ordinary Members	5
6.3	Granting of Ordinary Membership	5
6.4	Cessation of Ordinary Membership	5
6.5	Control by nominating League	5
<b>7.</b>	<b>LIFE MEMBERS</b>	<b>5</b>
<b>8.</b>	<b>MEMBERSHIP CONDITIONS</b>	<b>5</b>
8.1	Membership personal	5
8.2	No claims	6
<b>9.</b>	<b>GENERAL MEETINGS</b>	<b>6</b>
9.1	Annual general meeting	6
9.2	Time of annual general meeting	6
9.3	Notice to specify that meeting is annual general meeting	6
9.4	Annual general meetings of Leagues and Affiliated Bodies	6
9.5	Ordinary business of annual general meeting	6
9.6	Directors may convene special general meeting	7
9.7	Ordinary Members may requisition a special general meeting	7
9.8	Notice period for convening general meetings	7
9.9	Contents of notice	7
9.10	Failure to give notice	7
<b>10.</b>	<b>PROCEEDINGS AT GENERAL MEETINGS</b>	<b>8</b>
10.1	Special Business	8

## TABLE OF CONTENTS

Clause No.		Page No.
10.2	<b>Quorum for general meeting</b>	8
10.3	<b>Chairman of general meeting</b>	8
10.4	<b>If quorum absent</b>	8
10.5	<b>Dissolution of adjourned general meeting if quorum absent</b>	8
10.6	<b>Chairman to have casting vote</b>	8
10.7	<b>Voting: show of hands or poll</b>	9
10.8	<b>Questions decided by majority</b>	9
10.9	<b>Declaration by chairman that resolution carried</b>	9
10.10	<b>Conduct of poll</b>	9
10.11	<b>Continuation of meeting notwithstanding poll</b>	9
10.12	<b>Members' right to ask questions and make comments at annual general</b>	9
10.13	<b>Adjournment of general meeting</b>	9
<b>11.</b>	<b>VOTES OF ORDINARY MEMBERS</b>	10
11.1	<b>Number of votes</b>	10
11.2	<b>Votes may be exercised once only</b>	10
11.3	<b>Entitlement to vote</b>	10
11.4	<b>Chairman to determine disputes re votes</b>	10
11.5	<b>Objections to qualification to vote</b>	10
<b>12.</b>	<b>PROXIES</b>	10
12.1	<b>Right to appoint proxy</b>	10
12.2	<b>Appointment of proxy to be in writing</b>	11
12.3	<b>Proxy form to be lodged with the Chief Executive Officer before meeting</b>	11
12.4	<b>Vote by proxy valid notwithstanding intervening revocation</b>	11
12.5	<b>Member may indicate whether proxy is to vote for or against resolution</b>	11
12.6	<b>Form of proxy</b>	11
12.7	<b>Failure to name appointee</b>	11
<b>13.</b>	<b>DIRECTORS</b>	
13.1	<b>Number of Directors</b>	12
13.2	<b>Directors to be elected by Ordinary Members in general meeting</b>	12
13.3	<b>Nomination of candidates for election as Directors</b>	13
13.4	<b>Notification to Members of proposed election of Directors</b>	13
13.5	<b>Casual vacancies</b>	13
13.6	<b>Resignation of Directors</b>	13
13.7	<b>Expense allowances of Directors</b>	14
13.8	<b>Limited ability of Directors to act during vacancies</b>	14
13.9	<b>Vacation of office of Director: automatic</b>	14
13.10	<b>Suspension of Director guilty of prejudicial behaviour</b>	14
<b>14.</b>	<b>RETIREMENT OF DIRECTORS</b>	15
14.1	<b>Retirement of first Directors</b>	15
14.2	<b>Retirement of Directors at annual general meeting</b>	15
14.3	<b>Retiring Director eligible for re-election</b>	15
14.4	<b>Retiring Director stays for meetings</b>	15

## TABLE OF CONTENTS

Clause No.		Page No.
	14.5 Election of Directors by general meeting	15
	14.6 Director may continue if place not filled	15
	14.7 Removal of Directors by Special Resolution	15
<b>15.</b>	<b>POWERS AND DUTIES OF DIRECTORS</b>	15
	15.1 Directors have powers of the VCFL	15
	15.2 Directors may exercise VCFL's power to borrow	16
	15.3 Directors may appoint attorney or agent	16
	15.4 Members' power to over-rule Directors	16
<b>16.</b>	<b>PROCEEDINGS OF DIRECTORS</b>	16
	16.1 Meetings of directors and quorum for same	16
	16.2 Notice of meetings of Directors	17
	16.3 Votes at meetings of Directors	17
	16.4 No casting vote for chairman of Directors	17
	16.5 President and Vice President	17
	16.6 Quorum empowered to exercise powers of Directors	17
	16.7 Committees of Directors	17
	16.8 Defects in appointment or qualification of Director	18
	16.9 Written resolution approved by all Directors same as majority vote at meeting	18
	16.10 Further provisions regarding written resolutions	18
<b>17.</b>	<b>ALTERNATE DIRECTORS</b>	18
	17.1 Appointment and removal of Alternate Directors	18
	17.2 Notice of appointment or removal of Alternate Directors	18
	17.3 Rights and powers of Alternate Directors	19
	17.4 Alternate Director is officer of VCFL	19
	17.5 Voting rights of Alternate Directors	19
	17.6 Alternate goes when Director goes	19
	17.7 Form of appointment of Alternate Director	19
<b>18.</b>	<b>INVESTIGATION COMMITTEE AND JUNIOR COMMITTEE</b>	19
	18.1 Directors to appoint Investigation Committee	19
	18.2 Powers of Investigation Committee	20
<b>19.</b>	<b>CHIEF EXECUTIVE OFFICER</b>	20
	19.1 Appointment	20
	19.2 Chief Executive Officer to be secretary and Public Officer	20
	19.3 Powers of Chief Executive Officer	20
<b>20.</b>	<b>DISPUTES AND MEDIATION</b>	20
<b>21.</b>	<b>TREASURER</b>	21
	21.1 Appointment	21
	21.2 Duties	21
	21.3 Inspection of accounts and books by Directors	21
<b>22.</b>	<b>MINUTES</b>	21

## TABLE OF CONTENTS

Clause No.		Page No.
	22.1 Minutes of all proceedings to be kept	21
	22.2 Inspection of minutes of general meetings	21
23.	ALTERATION OF THESE RULES AND PURPOSES	21
24.	FINANCE	22
	24.1 Source of funds	22
	24.2 Application of funds	22
	24.3 Banking	22
	24.4 Signing of cheques	22
25.	COMMON SEAL	22
	25.1 Custody of Seal	22
	25.2 Use of Seal	22
26.	BOOKS AND RECORDS	22
27.	SURPLUS ASSETS	22
28.	AUDIT	23
	28.1 Appointment of auditor	23
	28.2 Accounts to be examined	23
	28.3 Limitations on auditor	23
29.	LAWS OF THE GAME	23
30.	PECUNIARY INTEREST	23
	30.1 Declaration required	23
	30.2 Contents of declaration	23
	30.3 Obligations at meetings	23
	30.4 Recording	24
31.	INSPECTION OF RECORDS	24
32.	NOTICES	24
	32.1 Method of service of notices	24
	32.2 Time of service by post	24
	32.3 Time of service by facsimile transmission	24
33.	INDEMNITY	25