



Canterbury & District Soccer Football Association Inc. Information Circular

Circular No: 9-2013	Date: 22 March 2013
Subject: 2013 Game Match Sheets	

The process by which match sheets are prepared, completed and submitted to the Association in 2013 has been a matter of some debate in recent times, largely due to the implementation of additional technology available to the game itself.

Clubs would have noticed in the Executive Committee meeting minutes of 14 January 2013 (#4-2013) under item 3.6 the matter of match sheet production for inter-club competition was to move to a “one sheet” format which would be self-printed and provided by the home team/club and they would also be responsible for ensuring it is delivered to the Association.

A number of clubs have expressed discomfort with this move without local trial as either a matter of quality control and/or additional imposition on clubs/individual team managers/coaches. Hence the matter again was tabled for discussion by the EC at their most recent meeting on 18th March.

As such, and to ensure all members – not just those in an advanced position to cope with change, are up to speed with how the future will be with Association match sheets, the EC will adopt the following policy for the 2013 season.

1. Competitive football (ages U/12 +) will maintain the standard manual quad forms as in previous seasons.
2. Non-competitive football (ages U/8 – U/11 inc) will utilise match sheets prepared via iCompman.
 - a. Match Sheets are to be prepared by the “Home Team” (team listed first on the official draw) for each game, i.e. printed off iCompman.
 - b. Home team to provide Match Sheet to the game Referee. (In U/10s & U/11s this will predominantly be a CDSRA appointed junior referee; in U/8s and U/9s this will be a club appointed referee, e.g. parent)
 - c. Upon completion of the game, and after the Referee has entered/obtained relevant game information, both Managers are to sign the sheet (as is normal practice) and the Home Team Manager is to collect the sheet and forward to their Club.
 - d. Clubs are to submit the hard copy of the Match Sheet to the Association as normal, i.e. no later than Wednesday’s postal mail.
 - e. Electronic entry of results (if available for non-competitive football) will be entered by both clubs. If electronic entry is not available for non-competitive football this will be done by the Association upon receipt of the match sheets as in previous years. Note: Results for non-competitive football are maintained by the Association for grading purposes and tables/results are NOT published for the public.

The rationale behind now not fully implementing the “one sheet” system as had been previously minuted by the EC will now allow for all clubs to ensure best practices are in place and that match



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sheets are accounted for in non-competitive football prior to implementation in competitive football. Evaluations will be made on the success / failure of this throughout the season. It is anticipated Clubs will ensure their Managers make every effort to maintain the integrity of the match sheet and provide it on time and without fail as required each week.

All clubs are reminded that regardless of whether it is non-competitive or competitive football being played, failure to submit the hard copy of the match sheet by the due day will cause the offending club to incur a fine of \$10.00 per match sheet. Clubs that have a continuing issue with this item may be required to show cause before the Executive Committee or possibly the Disciplinary Committee should there be untoward activity associated with this.

Joseph Kuchappan
Secretary