

MyFootballClub

2013 Development

This document provides a list of enhancements that will be implemented for the 2013 season (MFC v5).

Self Registration is supported in the following browsers: Microsoft Internet Explorer, Mozilla Firefox, Google Chrome & Apple Safari.

Club Admin Registration is supported in Microsoft Internet Explorer & Mozilla Firefox.

Self Registration

- Making Self Registration workflow clearer and more user friendly, including a consistent look on each page, status bar so the user knows where they are up to in the process, clearer instructions and steps on the pages.

The screenshot shows a web application titled "Select Registration". At the top, there is a progress bar with six steps: "Contact Details", "Select Registration" (the current step), "Terms & Conditions", "Payment", "Additional Questions", and "Finish". Below the progress bar, the interface is divided into four steps:

- Step 1:** A text input field labeled "Begin Typing Club Name..." with a help icon. To the right, instructions state: "Search for your Club by typing it's name and a list of matching Clubs will be displayed. You then select the Role which can be player, referee or volunteer then select the Level (usually age-based), then click on Add."
- Step 2:** A dropdown menu labeled "Select Role" with a help icon.
- Step 3:** A dropdown menu labeled "Select Registration Package" with a help icon.
- Step 4:** An "Add Package" button and the instruction "Click on the Next button below to proceed."

Below the steps, there is a table titled "Packages":

Club	Role	Type	Package	Price (AU\$)	
FFA Test Club (Club)	Player	Outdoor	Test Adult Rego	1.00	Fee Breakdown Delete

At the bottom right of the table area, it says "Page 1 of 0 (0 items)". Below the table, there are navigation buttons: "Click Next to Proceed" and a "Next" button.

- Instructions for photos in Self Registration, with sample image, to instruct players that photos need to be correct for their registration to be completed.

The screenshot shows a section of the web application for uploading a photo. At the top right, there is a "Log-Out" link. Below it, a message says "up to date prior to proceeding with the registration".

On the left, there are several horizontal bars and a label "le". Below these, there is a dropdown menu and a button with a downward arrow.

In the center, there is a large box with the text "No image uploaded" and a link "Add new Image".

To the right of the box, there are "Photo Guidelines" in red text:

Photo Guidelines
For individuals that require a photo as part of their registration, please ensure the photo is a passport style image of the head only. Hats and sunglasses should not be worn in the photo.
Please Note: any inappropriate photos may result in your registration being declined.

To the right of the guidelines, there is a sample image of a person's head and shoulders.

- Make error messages more user friendly (e.g. no packages available, registration already exists) so that users understand what the issue is and what they need to do next.

- Make steps for users to retrieve password clearer. Many users didn't know they could get a password by validating their account.

FOOTBALL FEDERATION AUSTRALIA

Step 2: Validating your Account

The email address entered does not appear to match our records. Please fill out the details below to verify your identity, or click 're-enter email address' to try an alternate email.

First Name *

Last Name *

Birth Date *

Post Code *

Last Known Club *

[Need Help?](#)

[Re-enter Email Address](#) [Proceed](#)

- Ability to view Terms & Conditions through player home page. When registering a player may not read the club's terms & conditions or instructions and this will allow them to come back to read the details or to remind them of the terms they agreed to.

My Invoices						
No	Status	Date	View	Pay Now	Delete	T & C's
992470	Not Paid	16-05-2012	View	Pay Now	Delete	View
988154	Not Paid	11-05-2012	View	Pay Now	Delete	View
920705	Paid	13-04-2012	View			View
920669	Paid	13-04-2012	View			View

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My Registrations							
Role	Organisation Name	Status	Invoice No	Valid From	Valid To	Questions	Deregister
Player	FFA Test Club	Declined	992943	17-05-2012	31-12-2012		
Player	FFA Test Club	Declined	992507	16-05-2012	31-12-2012		
Player	FFA Test Club	Declined	992493	16-05-2012	31-12-2012		
Player	FFA Test Club	Pending (Awaiting Payme...	992470	16-05-2012	31-12-2012	Edit	
Player	FFA Test Club	Pending (Awaiting Payme...	988154	11-05-2012	31-12-2012	Edit	

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Online Payments

- The option for clubs to pass on credit card transaction fee as additional expense. Instead of the club needing to absorb, or factor in the online transaction costs, this can be passed on to people who pay online at the time they make the payment. The fee would appear separately on their invoice.

The screenshot shows a web form with three tabs: 'Primary Details', 'Bank Details', and 'Our Contacts'. The 'Bank Details' tab is active. On the left, there are input fields for 'Bank' (cba), 'Account Name' (2312312), 'Account BSB', and 'Account Number'. Below these is an 'Invoice Message' field containing 'FFA Test Club - Invoice Message...', 'Blah', 'Blah', and 'Blah'. On the right, the 'Online Payment Gateway' section is visible. It includes a checkbox 'Enabled by FFA' which is checked, with a footnote explaining that the FFA needs to have completed its Online Payment Gateway Usage application form. Below that is a checkbox 'Enable for Self-Registration' which is also checked, with a footnote stating that this enables players to use the self-registration process. A red box highlights the 'Pass on Transaction Fee' checkbox, which is checked. A footnote next to it explains that ticking this checkbox means that individuals who pay online will incur the transaction fee, which will be taken off the club's registration package price.

- Option for clubs to disable Invoice Me button. This allows the club to force players who register online to pay online. The registration cannot be completed without paying online. The club can enable and disable the option as required.
- Simplify GST functionality. Currently a club needs to set every fee to say if it is GST exempt or not. This will be simplified so that the organisation as a whole is either GST exempt or not. This will be reflected in the invoice to show the GST for the total amount of the invoice.

This screenshot shows the same 'Bank Details' tab as the previous one, but with a red oval highlighting the 'GST Exempt' checkbox. The checkbox is currently unchecked. To its right is the text: 'Select this option if your organisation is NOT registered for GST.' The 'Online Payment Gateway' section is also visible, showing the 'Enabled by FFA' and 'Enable for Self-Registration' checkboxes, both of which are checked. The 'Pass on Transaction Fee' checkbox is also visible and checked.

- Improvements to Invoices. The invoice will include additional information such as the Amount Paid, Date of birth of the person registering, Credit Card fee itemised if applicable, Waiting List message for any players that are registered on a waiting list.

- Increase club Invoice message character limit. The number of characters available for a club to enter their custom message on the invoice and registration complete page, will be doubled to 500 characters, allowing clubs to provide more information to people that register.

TAX Invoice	
Invoice #: 1011567	
Invoice Created: 20-06-2012	
FFA Test Club 1 Oxford DARLINGHURST New South Wales 2010 Australia	ABN: 12345678 FFA Number: 75754887
To:	
Test User107	
DOB: 01-01-1980	
Address	
Suburb 2000	
New South Wales	
CJT Player Senior	

CJT Player Senior	\$ 100.00
FFA Senior 2012 NRF	\$ 24.00
Transaction Fee	

	\$ 2.48

INVOICE TOTAL (incl GST of AU\$ 11.27)	AU\$ 126.48

Amount Paid	AU\$ 126.48

Payment Status - PAID	
FFA Test Club - Invoice Message...	
Blah	
Blah	
Blah	

De-Registration

- Add the ability for clubs to initiate the online de-registration process, rather than needing the player to start the process.

The screenshot displays the FFA registration system interface. At the top, there are tabs for 'Individual', 'Registration', 'School', 'Contract', and 'T & C'. The 'Registration' tab is active. The main form area contains several sections: 'Registration Package' with a dropdown set to 'Emma'; 'FFA Classification' with a dropdown set to 'Default Classification'; 'Registration Status' with a dropdown set to 'Amateur'; 'Football Type' with a dropdown set to 'Outdoor'; 'Season' with a dropdown set to '2012 Outdoor'; and 'Price (inc GST)' with a value of '650'. There is a checkbox labeled 'Has the player ever registered to play football in another country?' and a text field for 'Previous registration number if within Australia'. Below these are fields for '* Effective From' (07/01/2012) and '* Effective To' (31/12/2012). A 'Status' dropdown is set to 'Active'. A 'Notes/Preferences' text area is also present. A red box highlights the 'DeRegister Player' button. At the bottom, there are buttons for 'Exit', 'Attachments', 'Update', 'Back', and 'Save'. On the right side, a blue sidebar contains player details: 'First Name' (Ben), 'Last Name' (10), 'Player Age' (12), 'DOB' (01/01/2000), 'Club Name' (FFA Test Club[1234567]), 'Country of Birth' (dropdown), 'Nationality' (Australian), and 'FFA Number' (71969109).

- Send an automatic email to the club when a player requests a de-registration so that the club can action the request.
- Send an automatic email to the player when a club requests a de-registration so that the player can acknowledge the request.
- Send an automatic email to Member Federations or Associations when there are de-registrations to be actioned.
- Send an automatic email to the player once the de-registration has been processed and the player is free to register with another club.

Club Administration

- Enhance the fee/package setup to avoid mistakes and confusion. Options will only appear if they apply to the club or the Member Federations, Association, which means the user cannot make a mistake in selecting that option. (e.g. club cannot select "Make available to member body" for their fees.)

The screenshot displays the 'REGISTRATION FOR REGISTRARS' interface. At the top, a blue header bar contains the Football Federation Australia logo, the title 'REGISTRATION FOR REGISTRARS', and user information: 'User: ffa_club', 'Role(s): Club Registrar', and 'Organisation: FFA Test Club(1234567)'. A 'Logout' link is also present. Below the header, a navigation bar includes buttons for 'Take Payment', 'Invoice List', 'Order Details', and 'Manual Payment'. The main content area shows a payment confirmation form with the following fields: 'Payment Amount' (1.00), 'Payment Type' (Credit Card), 'Date Paid' (3/8/2012 4:33), and 'Amount Paid' (1.00). A 'Comments' section below these fields contains the text 'Payment Successful'. At the bottom of the form, there are three buttons: 'Exit', 'Back', and 'Save Comments'.

- Team name on player registration page to again improve useability and display team information without needing to go to the Team Allocation area or run a report.
- Changes to show Emergency Contact information for adult players and Parent Details for non-adult players.
- Emergency Contact Email address is not mandatory so that clubs save time when entering registrations.
- Enhancements to part payments. A new field to record part payment amount allows clubs to keep track of how much of the registration has been paid. The club can go back and update the payment record to keep track of payments. The invoice will show the amount that has been paid as well as the total cost.

- Create short-cuts to improve useability. Links to player information from Take Payment & Approve Registration lists means that users do not need to exit and re-enter different areas to find the information they are looking for.

REGISTRATION FOR REGISTRARS

User: ffa_club Role(s): Club Registrar Organisation: FFA Test Club(1234567)

Take Payment Invoice List Order Details

Search Results

Role: Player Gender: Unspecified Season: All Current Payment Type: All Paid Status: Not Paid Last Initial: All

Show All Records ☐

	Invoice #	Date	Status	Total	Package	Role	Individual	Organisation
<input type="checkbox"/>	Select	509837	05/01/2012	Not Paid	0.00	ffa Test	Player Test Junior (71995526)	FFA Test Club(1234567)
<input type="checkbox"/>	Select	510358	07/01/2012	Not Paid	1.00	Test Adult Rego	Player Test User10 (74876541)	FFA Test Club(1234567)
<input type="checkbox"/>	Select	514301	12/01/2012	Not Paid	0.00	ffa Test	Player Test Eh (70747076)	FFA Test Club(1234567)
<input type="checkbox"/>	Select	518166	17/01/2012	Not Paid	1.00	Test	Player Mr Richard Baeazley (70023957)	FFA Test Club(1234567)
<input type="checkbox"/>	Select	518530	18/01/2012	Not Paid	124.00	CJT Player Senior	Player Test User10 (74876541)	FFA Test Club(1234567)
<input type="checkbox"/>	Select	519144	18/01/2012	Not Paid	1.00	Test	Player Jnr 4.0.2 (74876384)	FFA Test Club(1234567)
<input type="checkbox"/>	Select	519327	18/01/2012	Not Paid	100.00	TEST GST	Player Benjamin Bruce Langford Test (70755559)	FFA Test Club(1234567)
<input type="checkbox"/>	Select	527543	23/01/2012	Not Paid	0.00	emma	Player Mr Justin Beaver (71969026)	FFA Test Club(1234567)
<input type="checkbox"/>	Select	530981	24/01/2012	Not Paid	0.00	emma	Player Bk Ball (74875402)	FFA Test Club(1234567)
<input type="checkbox"/>	Select	530990	24/01/2012	Not Paid	100.00	TEST GST	Player Test User10 (74876541)	FFA Test Club(1234567)

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Exit Bulk Payment Back

- Enhancements to the club registration home page to provide real time information and announcements to MFC users. An information Alert message on Admin home page will inform users about recent changes, any system issues, as well as where to go for more information.
- Enhancements to the club registration home page to provide real time status of registrations. Numbers will display on the Admin home page to inform the user of incomplete or outstanding registrations.

REGISTRATION FOR REGISTRARS

User: ffa_club Role(s): Club Registrar Organisation: FFA Test Club(1234567)

Logout ?

Change Password

* Take Payment have been updated to include a sub total value. [Click here for more information.](#)

* A new Participant Summary report has been added. [Click here for more information.](#)

Season Set-Up	2012 Registration	Club Administration
Our Details	Re-Register Returning Players	Search By Club List
Age Groups	New Registration - Over 18's	Search By Individual
Fees And Packages	New Registration - 18's & Under	Create / Edit Team
Terms & Conditions	Take Payments (12)	Team Allocation
Additional Questions	Approve Registrations (7)	Reports
	Cancellations (3)	

- Enhancement to registration lists with the “Show All Records” option being remembered so that users do not need to keep selecting this option when they return to the list.
- Manage map co-ordinates for clubs using Find A Club function. Clubs will be able to update their own map co-ordinates that feeds into the public “Find A Club” feature.

Team Allocation

- Allow Association to set the age groups for team allocation. This forces clubs to select an age group for the team from the Association list and maintains a consistent age group name.
- Improvements to roles, age groups and status selections in allocation lists. This will make selection of players into teams easier for the club.
- Record the Season name with Teams created so that a history can be maintained for a player’s movement between teams and seasons.
- Enhancement when cancelling or rejecting a registration so that the individual is automatically removed from any teams. These saves the clubs and competition administrators from having to remove players from previous teams.

Reporting

- Improve documentation and user guides for reporting, including what information is available in each report and how to use the reports.
- Add more flexibility to identified reports to enable user to set criteria and filters on reports and customise the information that is returned in the report.
- Continue to develop and add new reports based on feedback and requests.

Competition Integration

- Include volunteer registrations into integration with SportingPulse competition module.
- Include Age Group integration with SportingPulse competition module.
- Continue to work with non-SportingPulse competition providers based on feedback.

Training and Support

- Continue to provide training and support to Clubs and Associations as required.
- Develop more in depth training sessions with Members Federations & Associations.
- Customise training sessions based on Members Federations & Associations needs.
- Continue call centre support with emphasis on identified peak periods.

Communications

- Develop communication process to keep Members Federations, Associations and clubs informed of upcoming changes to system.
- Develop communication process to keep Members Federations, Associations and clubs informed of identified issues and resolutions.