



SOUTH AUSTRALIAN DEFENCE BASKETBALL

Member of Australian Defence Basketball Association

web: www.sadb.basketball.net.au e-mail: adba@gmail.com

SADB 2010/1002579/1

Refer Distribution

ADMINISTRATION INSTRUCTION NO 01/2012

SOUTH AUSTRALIAN POLICE & EMERGENCY SERVICES GAMES BASKETBALL TOURNAMENT – MONDAY 7TH AND TUESDAY 8TH MAY 2012

References:

- A. Official Site for SA Police & Emergency Services Games www.sapes.com.au
- B. DI(G) PERS 14-2 Participation in ADF Sport
- C. Defence Road Transport Instructions (DRTI)
- D. DI(G) PERS 19-18 Defence Safety Manual
- E. ADSC Minute Endorsing Defence Title (AIRCDRE Pearson dated 17Mar08)
- F. Official Site for SA Defence Basketball www.sadb.basketball.net.au

Introduction

1. The South Australian Police & Emergency Services Games (SAPES) 2010 Basketball Tournament will be held at Wayville Basketball Stadium, Adelaide from 7 to 8 May 12. South Australian Defence Basketball (SADB) will have approximately 20 representatives participating in two teams at the Games.

Aim

2. The aim of this Administration Instruction is to detail the administrative requirements to support SADB's involvement and participation at the 2012 SAPES Games.

Objective

3. The objectives of the SAPES Games is to provide a forum to meet and engage in friendly competition against South Australian Police & Emergency Services personnel, promoting goodwill between the Services and building fitness and morale of those participating.

Dates

4. Participants are required to be released for period 7 to 8 May 12. The SAPES Basketball Tournament will be held at Wayville Basketball Stadium, Rose Terrace, Wayville, Adelaide from Mon 7 to Tue 8 May 12.

Duty Status

5. Personnel participating are deemed to be on duty. IAW ref B, para 40, SADB activities for Inter-Service and National Championships are within limits for permitted absences on duty. The SAPES Games is a training activity IAW ref B, para 40 (b), for our SA Inter-Service Basketball Tournament.

Liaison Officer

6. Responses required IAW this instruction are to be sent to the OIC SADB, through the Liaison Officer (LO) at the following address:

LS Nick Clancey
ADBA State Representative
NHQ-SA,
Keswick Barracks
KESWICK SA 5035
Tel: (08) 8305 6628
nicholas.clancey@defence.gov.au

Other Contacts

7. Other points of contact are as follows:

- a. OIC SADB – FLTLT Mark Bond, Phone (08) 839 34731,
<mailto:mark.bond1@defence.gov.au>
- b. SADB Coach – Mr John Spooner, 0414 240 028,
<mailto:bouncepass@bigpond.com.au>
- c. SAPES Basketball Co-ordinator – Chief Inspector Dennis Lock, (08) 8463 7004,
dennis.lock@police.sa.gov.au
- d. Defence Switchboard, Phone 1300 3333 623 (1300 DEFENCE).

Selections

8. Personnel wishing to participate are to raise 'ADBA Participant Application Form,' available from: www.adba.basketball.net.au > States > State Representatives

9. SADB will enter two teams. Forms are to be forwarded to the relevant contact for endorsement by coach, before forwarding through chain of command.

- a. SADB Coach – John Spooner, Fax (08) 8382 9544; or
- b. 11 SQN Coach – CPL Hong Le, Fax (08) 839 33048.

10. **Reservists.** Members of the Reserves who are serving on approved service at the time of the tournament are eligible to participate.

11. **APS Defence Civilians.** IAW reference A and B, APS Defence Civilians are eligible to participate.

12. **Non-APS Civilians.** Non-APS Civilians may participate in support roles as referees and coaches where an invitation has been extended by the SADB committee. Such invitations are strictly conditional upon candidate completing certificate of indemnity (provided at para 8) and submitting to Team coordinator.

Training

13. **Training Programme.** Training package to assist members' preparedness is available from: www.sadb.basketball.net.au > Committee > Materials > SADB Training Schedule for Individuals

Catering

14. **GSS-EDN.** GSS-EDN is requested to arrange three cases of small bottled water and six packs of fruit boxes for collection on afternoon 04 May 12. SADB LO to collect from EDN In-Flight Catering by arrangement with Mr Paul Shields on 0408 841 240.

Media

15. **Photography.** 92TIF Photographic Section requested to detail one photographer to take suitable photographs of event for inclusion in service newspapers. Request 92TIF advise LO of detailed member NLT one week prior to tournament.

16. LO to liaise with 92TIF Combat Camera Section Job Coordinator (87SQN92TIFCombatCamera@dm.mil.au) to request work order be raised. Request is to be accompanied with Employee Id of LO and nominate SADB Public Affairs member as official for authorisation of selected photos for public release. LO to recommend in consultation with schedule which games to be photographed.

17. Post-tournament, SADB Public Affairs member to draft article and select suitable photos for final review by OIC prior to submission to service newspapers.

Accommodation

18. Participants are not required to live-in for period. Participants may wish to occupy transit accommodation at Keswick Barracks for period. Keswick Barracks is five-minute walk from Wayville Basketball Stadium.

19. Participants wishing to utilise accommodation are to arrange following:
<http://intranet.defence.gov.au/dsg/sites/travel/default.asp> > Accommodation > Service Accommodation > Booking Templates > Edinburgh, Keswick and Woodside (SA)

Costs

20. Participants, are to gain chain of command approval for release before registering on the SAPES website. www.sapes.com.au > Register Here.

21. Participants are to register to respective team, before 22 Apr 12 for event 'Basketball 5x5 (Open) - Basketball Entry':

- a. Team Code: SADB; or
- b. Team Code: 11SQN.

22. Total cost is \$50, comprised of \$25 administration fee and \$25 basketball registration fee. If require any assistance with registering on website contact LO for assistance. Keep receipt for tax deduction.

Dress

23. SADB team apparel or neat civilian attire or is to be worn during duty hours and whilst on Defence Establishments. Wearing of appropriate covered footwear is compulsory; thongs are not acceptable. No team apparel identifying other sporting teams should be worn.

24. Referees are to dress to standard expected for Basketball SA games. Referees are reminded that they may be photographed whilst refereeing for publication in media. When not in refereeing attire, the previous paragraph also applies to SADB referees.

25. Items of clothing South Australian representatives must take with them are:

- a. South Australian team clothing as provided; and
- b. Suitable civilian clothing for entry to respective messes.

Equipment

26. SADB Property member is to ensure team uniforms and kitting is organised.

27. Team managers are responsible for the care of club property including laundering of team playing uniforms.

Pharmacy

28. LO to arrange with Keswick AHS provision of first aid kit and strapping.

Medical

29. **Keswick Medical Centre.** AHS is advised of potential likelihood that members may present with injuries over period Mon 7 or Tue 8 May 12. Contact (08) 8305 6290.

30. **Injury Reporting.** Injuries incurred by competitors are to be reported IAW ref D through LO on form AC563.

Marketing

31. SADB Marketing member is to:

- a. Arrange SADB team photos at SAPES Games. Minimum photos required are:
 - (1) Team Photo in polo shirts in front of service provided vehicle(s); and
 - (2) Team Photo in team uniforms on basketball court with banner and SADB Supporter signage.
- b. Arrange post-tournament communication with sponsors:
 - (1) Letter of thanks to sponsors,
 - (2) Report on team performances (as enclosure to letter and on website), and
 - (3) Team photos.
- c. Submit above to OIC for approval and direction for release.

Conclusion

32. Personnel are reminded to take the required items of clothing (refer heading 'Dress') and sufficient funds to cover individual expenses.

33. Exemplary behaviour is expected from all SADB team members. Any intolerable behaviour from members will result in the member's removal from Games and will incur disciplinary and/or administrative action.

34. The SAPES Games is designed to be competitive and enjoyable. It provides a forum for the members of Emergency Service agencies across South Australia to interact socially and be competitive in a sporting capacity, thus promoting morale and inter-agency relations. This year's competition will be a training activity for members toward the SA Inter-Service Basketball Tournament.

Acknowledgement Instructions

35. Where specifically tasked, acknowledgements are to be directed to the Liaison Officer.



M.A. BOND
Flight Lieutenant
OIC SADB

Tel: (08) 7389 4046

26 Apr 12

Annexes:

- A. Vehicle Schedule
- B. Equipment Schedule
- C. Selection Confirmation Letter Template

Enclosures:

- 1. ADSC Approval to use Defence title
- 2. AD049 Vehicle Authorisation and Task Form

Distribution

CDR (AOSG)
OC (OTHRSP0)
OC (16AD REGT)
CO (1AFDS)
CO (144 SIG SQN)
CO (24SQN)
CO (292SQN)
CO (3 FD SQN 9 CER)
CO (3 HSB)
CO (3/9 LH (SAMR)(APC))
CO (9 CSSB)
CO (10SQN)
CO (10/27 RSAR)
CO (11SQN)
CO (44WG DETACHMENT EDN)
CO (48 FD BTY)
CO (87SQN)
CO (92WG)
CO (AAB-A)
CO (AFSU CR DET)
CO (APA-A)
CO (AUR) (Through: Training Officer)
CO (AVMED)
CO (HQ 9 BDE)
CO (JEWOSU)
CO (JLU-S)
CO (LWC SA)
CO (MPSP0)
CO (NHQ-SA)
CO (6WG)
SHO (4EHS-EDN)
SNCOIC (16AD REGT) (P&RT: SGT Greg Probyn)
SNCOIC (CSU-EDN) (P&RT: FSGT Gary Browning)
RMO (CSU-EDN)

Other Distribution Channels

SADB (Members)
SADB (Website)
SADB (Base Information Circular)
SADB (Committee)
SADB (Team Co-Ordinators)
SADB (Through Marketing to SADB Supporters)
SADB (Through Marketing to DHL. Attn: Mr Chris Grigsby)

Filing

File (2009/1000949/2) (CSU-EDN Registry: Karen Holden)
File (2010/1002579/1) (SGT Muehlberg)