

Cooks Hill United FC - guide to registering online for 2012 season

Step 1 – go to www.myfootballclub.com.au

In the “Register Now” drop down menu, select “Register”



The screenshot shows the MyFootballClub website interface. At the top, there is a search bar and logos for Football Federation Australia, Hyundai A-League, Qantas Socceroos, and Westfield Matildas. The main navigation bar includes 'Home', 'Get Into Football', 'Register Now', 'Competitions', and 'For Clubs'. The 'Register Now' dropdown menu is open, showing options: 'Register', 'Guides', 'Regulations', 'FAQ's', 'Registration Forms', and 'Support'. A large red arrow points to the 'Register' option. Below the navigation, there is a large image of a man in a green and yellow jersey with three children in red jerseys. Text on the page includes: 'Whether you're a **player, coach, volunteer, referee** or a parent looking for a club for your kids MyFootballClub will provide you with the right information. All you have to do is click on the links below to find out more.' and a list of links: 'Register Now', 'For Clubs', 'Get Into Football', 'Competitions', and 'Find a Club'. At the bottom, there are sections for 'News and Features' (with a sub-headline 'Registration is now open for 2012!') and 'Connect with us facebook' with links for 'A-LEAGUE', 'SOCCEROOS', and 'GIRLS FC'. The browser address bar shows 'http://www.myfootballclub.com.au/index.php?id=38'.

Step 2 – click on the “Player Registration” option at the bottom right of the page

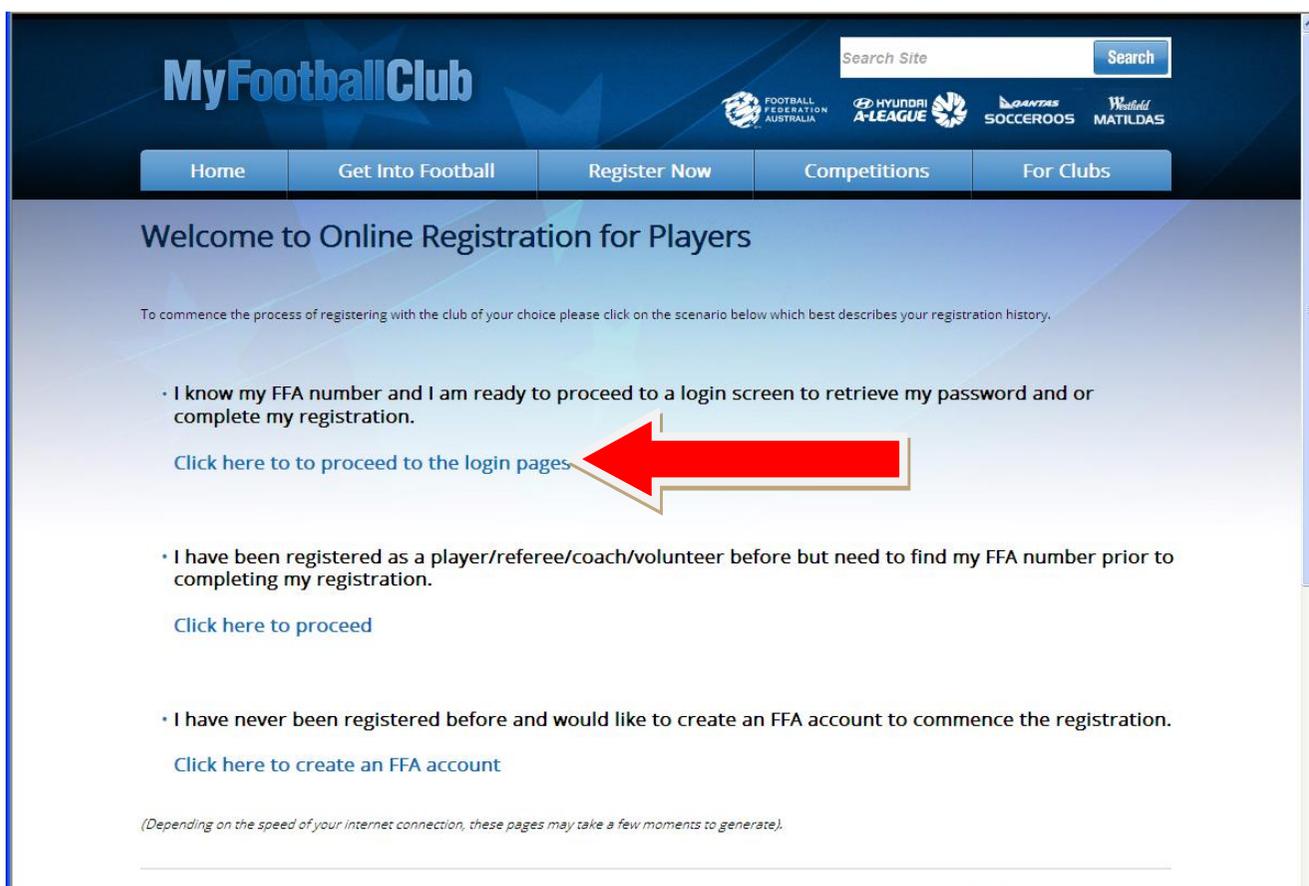
The screenshot shows the MyFootballClub website interface. At the top, there is a navigation bar with the MyFootballClub logo on the left and a search bar on the right. Below the navigation bar is a horizontal menu with five options: Home, Get Into Football, Register Now, Competitions, and For Clubs. The main content area features a large banner for "Register Now" with a photo of a man crouching with a soccer ball. Below the banner, there is a "WELCOME TO ONLINE REGISTRATION" section with introductory text. To the right of the main content, there are three blue buttons: "ADMIN LOGIN", "CLUB ACCOUNT GENERATION", and "FIND YOUR FFA NUMBER". At the bottom of the page, there are four blue buttons for registration: "Player Registration", "Coach Registration", "Referee Registration", and "Volunteer Registration". The "Player Registration" button is circled in red.



Step 3 – click on whichever option suits you best

Note that it's probably easier to ask your manager for your FFA number

This guide will skip those sections relating to getting your FFA number, so simply click on the option “I know my FFA number and I am ready to proceed to a login screen to retrieve my password and or complete my registration”



MyFootballClub Search Site Search

FOOTBALL FEDERATION AUSTRALIA HYUNDAI A-LEAGUE QANTAS SOCCEROOS Westfield MATILDAS

Home Get Into Football Register Now Competitions For Clubs

Welcome to Online Registration for Players

To commence the process of registering with the club of your choice please click on the scenario below which best describes your registration history.

- I know my FFA number and I am ready to proceed to a login screen to retrieve my password and or complete my registration.
[Click here to to proceed to the login pages](#)
- I have been registered as a player/referee/coach/volunteer before but need to find my FFA number prior to completing my registration.
[Click here to proceed](#)
- I have never been registered before and would like to create an FFA account to commence the registration.
[Click here to create an FFA account](#)

(Depending on the speed of your internet connection, these pages may take a few moments to generate).

NOTE – CLICK THROUGH HERE EVEN IF YOU HAVE FORGOTTEN YOUR PASSWORD – YOU CAN GET IT EMAILED TO YOU IF YOU KNOW YOUR FFA NUMBER

Step 4 – enter your FFA number and password



Login 

MyFootballClub Registration

Please use your FFA number and password to login. If you do not know your number or password click on the relevant links below.

FFA No. * [\(Need your FFA Number?\)](#)

Password * [\(Need a password?\)](#)



Step 5 – click on “Register Now”



Football Federation Australia logo

Participant Registration [Log-Out](#)

My Details
Registration Details
Registration

Members

| ID No. | First Name | Last Name | DOB | Add new registration |
|--------|------------|-----------|-----|------------------------------|
| | | | | Register Now |

Page 1 of 1 (1 items)

My Invoices

| No | Status | Date | View | Pay Now | Delete |
|--------|--------|------------|----------------------|---------|--------|
| 250886 | Paid | 08-02-2011 | View | | |

Page 1 of 1 (1 items)

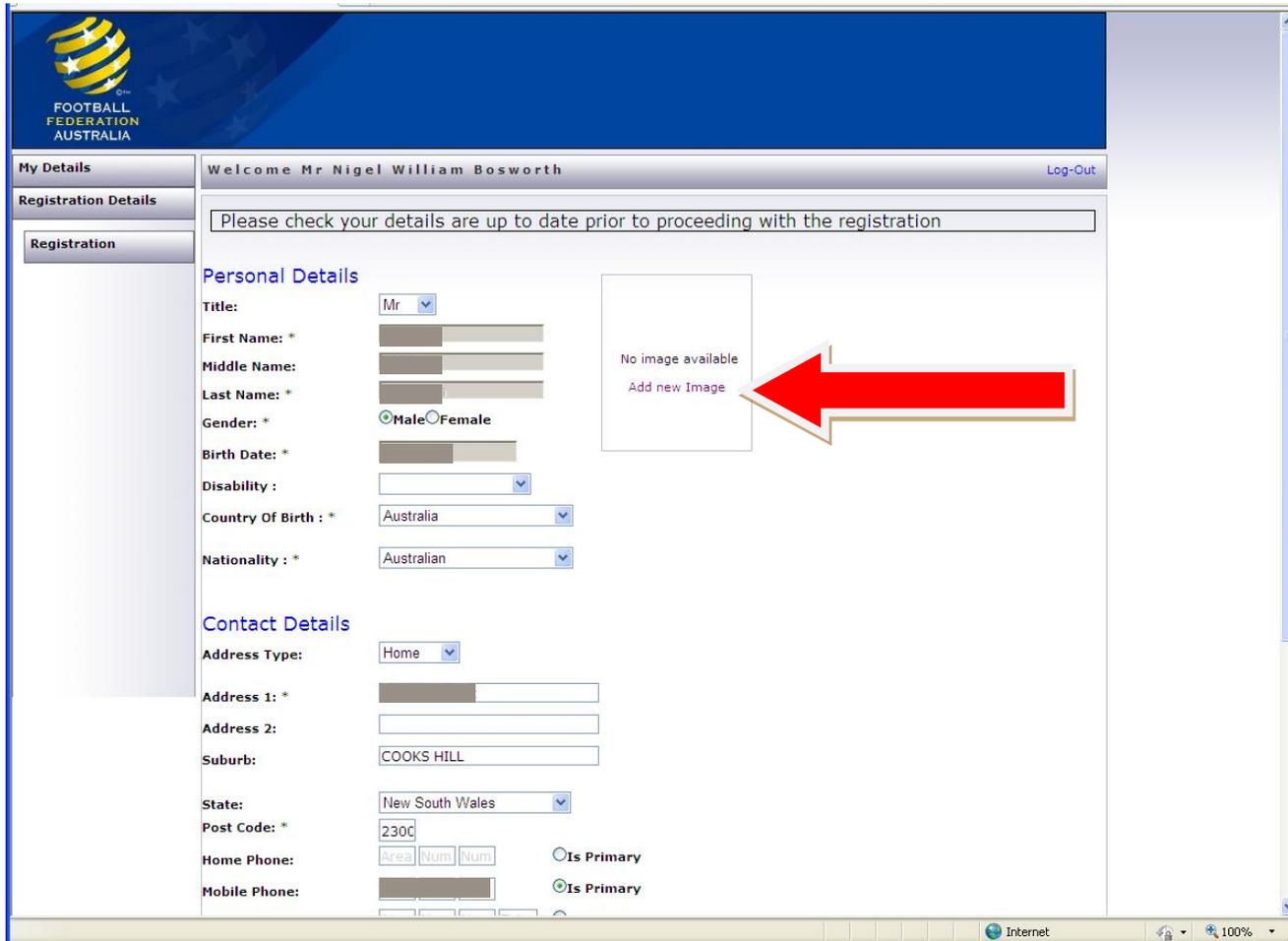
My Registrations

| Role | Organisation Name | Status | Invoice No | Valid From | Valid To | Questions | Deregister |
|-------------|---------------------|----------|------------|------------|------------|----------------------|----------------------------|
| Player | Cooks Hill Unite... | Active | 250886 | 08-02-2011 | 31-12-2011 | | DeRegister |
| Player | Cooks Hill Unite... | Declined | 250882 | 08-02-2011 | 31-12-2011 | | |
| Player | Cooks Hill Unite... | Declined | 250883 | 08-02-2011 | 31-12-2011 | | |
| Administ... | Cooks Hill Unite... | Active | | 01-01-2011 | | Edit | DeRegister |
| Player | Cooks Hill Unite... | Inactive | | 01-01-2008 | 31-12-2008 | | DeRegister |

Page 1 of 2 (9 items)

Done Internet 100%

Step 6 – check/update your personal details and click “Add new Image”



Football Federation Australia

Welcome Mr Nigel William Bosworth [Log-Out](#)

Please check your details are up to date prior to proceeding with the registration

Personal Details

Title:

First Name: *

Middle Name:

Last Name: *

Gender: * Male Female

Birth Date: *

Disability:

Country Of Birth: *

Nationality: *

Contact Details

Address Type:

Address 1: *

Address 2:

Suburb:

State:

Post Code: *

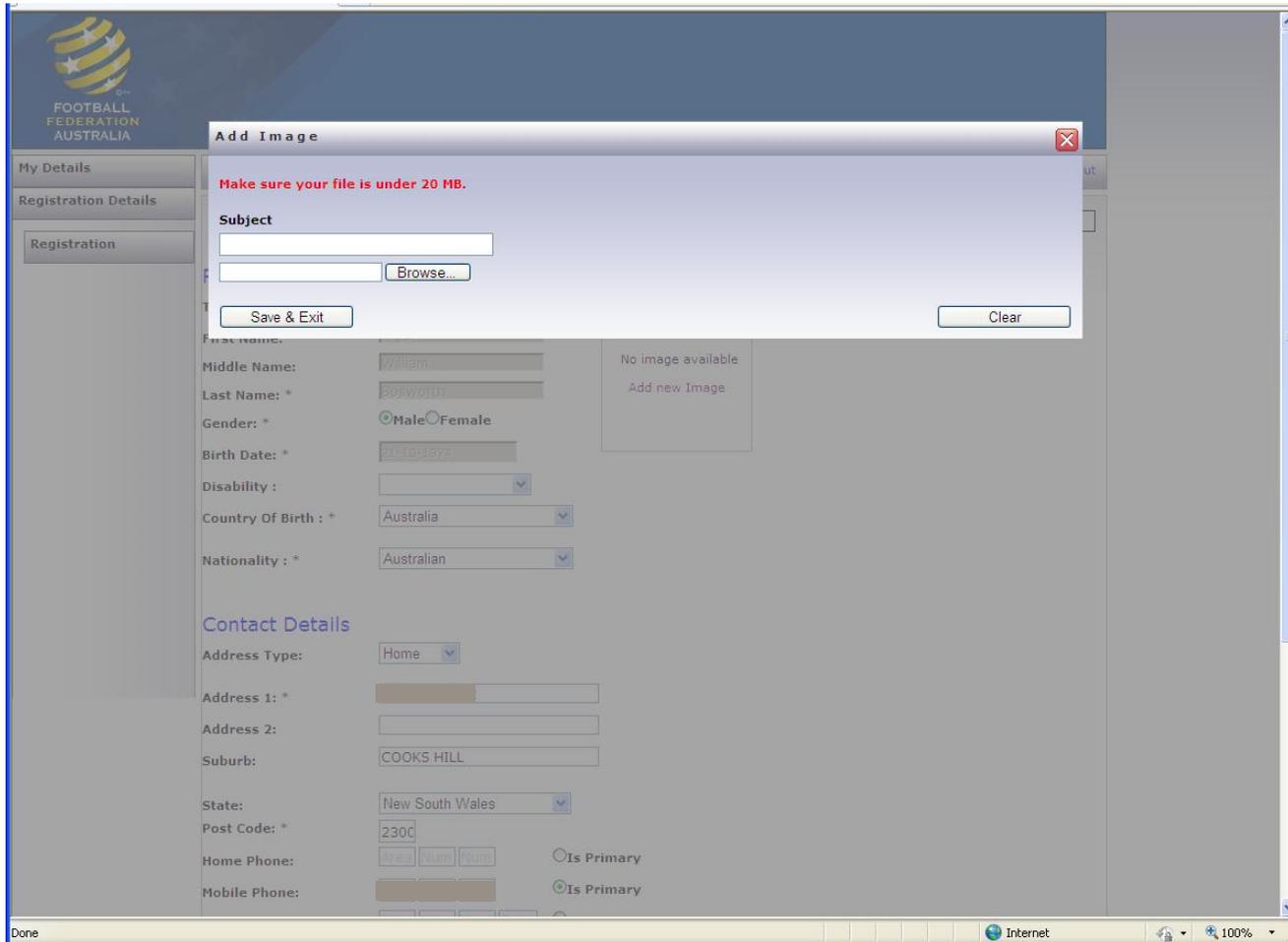
Home Phone: Is Primary

Mobile Phone: Is Primary

No image available
[Add new Image](#)



Step 7 – browse to the location of your photograph



The screenshot shows the registration form for Football Federation Australia. An 'Add Image' dialog box is open, prompting the user to browse for a photograph. The dialog box contains a 'Subject' field, a 'Browse...' button, a 'Save & Exit' button, and a 'Clear' button. A red warning message states: 'Make sure your file is under 20 MB.' The background form is partially visible, showing fields for personal and contact details.

Football Federation Australia Logo

My Details

Registration Details

Registration

Add Image

Make sure your file is under 20 MB.

Subject

Browse...

Save & Exit

Clear

No image available

Add new image

Middle Name: William

Last Name: * BOGARD

Gender: * Male Female

Birth Date: * 23/01/1972

Disability: [Dropdown]

Country Of Birth: * Australia

Nationality: * Australian

Contact Details

Address Type: Home

Address 1: *

Address 2:

Suburb: COOKS HILL

State: New South Wales

Post Code: * 2300

Home Phone: [Area] [Num] [Num] Is Primary

Mobile Phone: [Area] [Num] [Num] Is Primary

Done

Internet

100%



Step 8 – once your photograph is attached, you are required to put your Parent/Guardian/Emergency contact person's details in at the bottom of the page

Once you've done that click on "Proceed With Registration"

A screenshot of a registration form for Cooks Hill United Football Club. The form includes fields for personal details (Last Name, Gender, Birth Date, Disability, Country of Birth, Nationality), contact details (Address Type, Address 1, Address 2, Suburb, State, Post Code, Home Phone, Mobile Phone, Work Phone, Email Address), and two sections for Parent/Guardian/Emergency Contact 1 and 2. The contact sections are circled in red, and a red arrow points to the "Proceed With Registration" button at the bottom right. The browser status bar at the bottom shows "Done", "Internet", and "100%".

Step 9 – now you need to select your registration type “Player” and your registration package either “CHUFC Senior (AA)” or CHUFC Senior (ZPL) for ZPL and ZL3

Then click the “add” button on the right and then the “Next” button below that



Add Registration

This process takes you through a number of steps to register.
Search for your **Club** by typing it's name and a list of matching Clubs will be displayed. You then select the **Role** which can be player, referee or volunteer then select the **Level** (usually age-based), then click on **Add**.
Brief details of the registration package are displayed. Click on **Next** to proceed.

Begin Typing Club Name...
Cooks Hill United Football

Select Registration Select Registration Package Add

Details

Name : CHUFC Senior (AA) **Gender** : Mixed **Football Type** : Outdoor **Registration Category** : Amateur
Description : CHUFC Senior (AA)
Dates :Registration for Player CHUFC Senior (AA) Starts on **01-01-2012** and Ends on **02-03-2012**

Roles

| More | Role | Level | Club | Start Date | End Date | Price (AUS) |
|----------------------|------|-------|------|------------|----------|-------------|
| No Records returned. | | | | | | |

Page 1 of 0 (0 items)

Cancel Next

My Registrations

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Page 1 of 2 (9 items)

Step 10 – next is the terms and conditions – scroll to the bottom and tick the boxes saying you agree to them (or actually read them and tick the boxes agree with them)

Then click the “Next” button



Add Registration

Respect your referee today and you may just get one for every match this season. Play your part and observe FFA's Respect Code of Conduct for players at all times.

On and off the field, I will:

- Adhere to the Laws of The Game
- Display and promote high standards of behaviour
- Promote Fair Play
- Always respect the match officials' decisions
- Never engage in public criticism of the match officials
- Never engage in offensive, insulting or abusive language or behaviour
- Never engage in bullying, intimidation or harassment
- Speak to my team-mates, the opposition and my coach/manager with respect
- Remember we all make mistakes
- Win or lose with dignity. Shake hands with the opposing team and the referee at the end of every game.

I understand that if I do not follow the Code, any/all of the following actions may be taken by my club, Association/Zone or the Member Federation:

- Be required to apologise to team-mates, the other team, referee or team manager
- Receive a warning from the coach
- Receive a written warning from the club committee
- Be dropped or substituted
- Be suspended from training
- Not be selected for the team
- Be required to serve a suspension
- Be fined
- Be required to leave the club.

(or if I am currently under 18 years, my parent or legal guardian) agrees to comply with the Terms (as specified above) and its incorporated documents, including the FFA Statutes and Spectator Code of Behavior.

Please tick the 'Acknowledge all' box to accept all of the above terms and conditions

Acknowledge all

Cancel Previous **Next**

My Registrations

| Role | Organisation Name | Status | Invoice No | Valid From | Valid To | Questions | Deregister |
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Page 1 of 2 (9 items)

Done

Internet

100%

Step 11 – next is the payment area – **YOU WILL NOT BE CHARGED ANYTHING HERE** – the club is not including payment online, we are doing it in person on registration days or through team managers simply click the “Invoice Me” button to finish (you will be sent an invoice in the email)



Football Federation Australia

Add Registration

Registration Details for : [Redacted]

Club Name : Cocks Hill United Football Club
Role : Player
Level : CHUFC Senior (AA)
Start Date : 01-01-2012
End Date : 31-12-2012
Price (AU\$) : 320.00

Amount (AU\$) : 320.00

Amount Total (AU\$) : 320.00

Payment Options

By Selecting Invoice Me, an invoice will be sent to your email. Some clubs ask you to take the invoice to your club as proof of registration.

Invoice Me

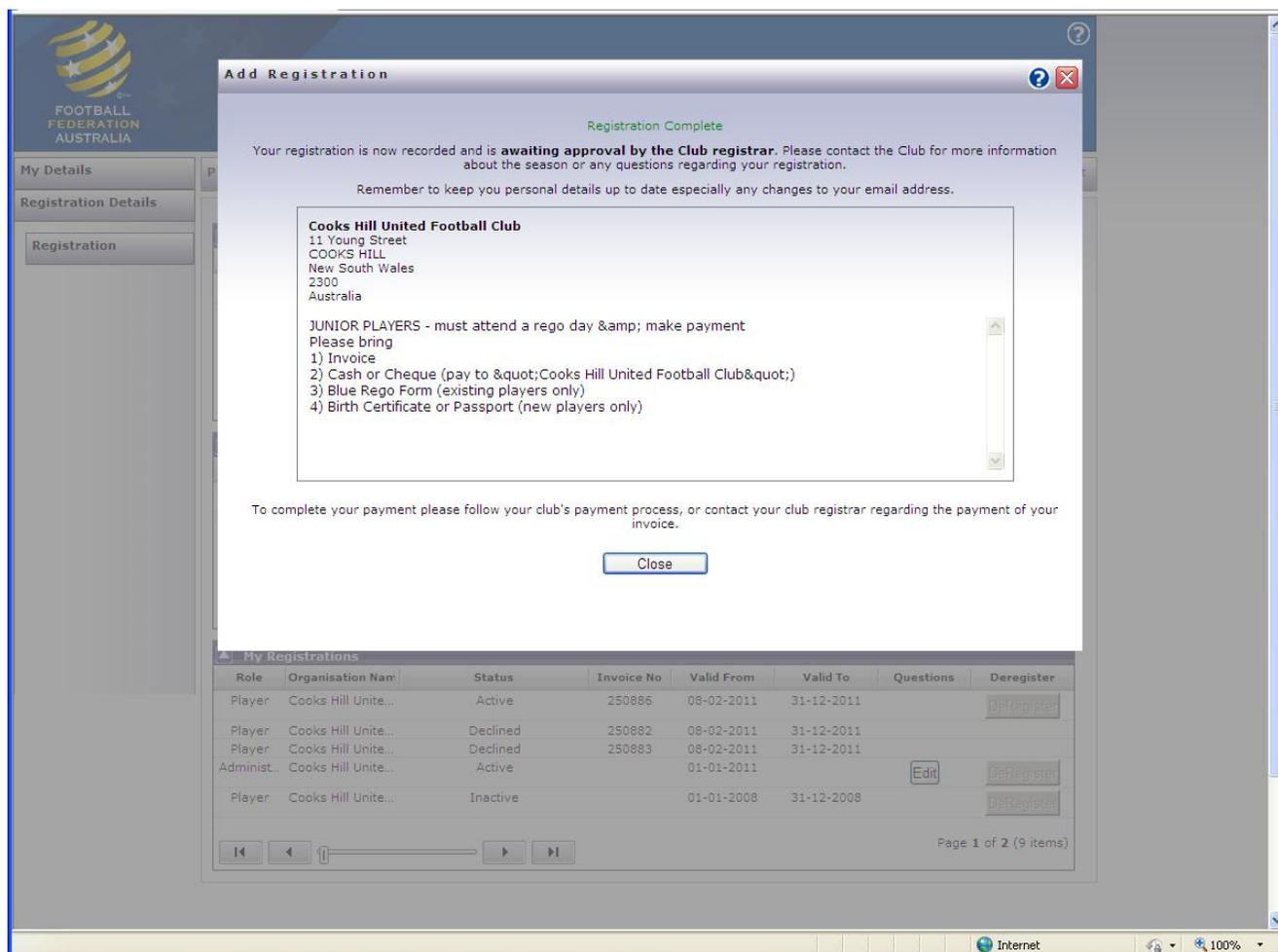
Cancel Previous Next

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Step 12 – that’s it, you’re done with the online registration – your registration now has to be approved by one of the club registrars–click on the “Close” button and it’ll take you back to your registration screen



Registration Complete

Your registration is now recorded and is **awaiting approval by the Club registrar**. Please contact the Club for more information about the season or any questions regarding your registration.

Remember to keep you personal details up to date especially any changes to your email address.

Cooks Hill United Football Club
11 Young Street
COOKS HILL
New South Wales
2300
Australia

JUNIOR PLAYERS - must attend a rego day & make payment
Please bring

- 1) Invoice
- 2) Cash or Cheque (pay to "Cooks Hill United Football Club")
- 3) Blue Rego Form (existing players only)
- 4) Birth Certificate or Passport (new players only)

To complete your payment please follow your club's payment process, or contact your club registrar regarding the payment of your invoice.

[Close](#)

| Role | Organisation Name | Status | Invoice No | Valid From | Valid To | Questions | Deregister |
|-------------|---------------------|----------|------------|------------|------------|----------------------|----------------------------|
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FINALLY - YOU STILL NEED TO SIGN YOUR TEAM SHEET AND PAY YOUR REGISTRATION MONEY TO THE MANAGER