

Guide to Player Self-Registration via MyFootballClub

Welcome to MyFootballClub Registration for the 2011-12 VCL Season for Loddon Mallee Lightning FC!

Start Here: Go to the MyFootballClub website - www.myfootballclub.com.au

Retrieving a Password

1. Click on **"2011 Registration"** and then **"Player Login"** on the right-hand side of the page under Login Links
2. A new window will open with a Login Page
3. Click on "Need your FFA number?" to find your FFA number. Enter your name and DOB to find your FFA number
4. Click on "Need a password?" to reset and retrieve a password by entering a matching e-mail address that is currently on the MyFootballClub system
5. If your email address does not match with data in MyFootballClub, contact FFA in order to update your current email address and log into the system.

Note: Do not create account as you are currently registered – Contact FFA or FFV for assistance to find your FFA number

Registering for Loddon Mallee Lightning FC

Start Here: Go to the MyFootballClub website - www.myfootballclub.com.au

1. Click on **"2011 Registration"** and then **"Player Login"** on the right-hand side of the page. Log into MyFootballClub using your FFA number and Password
2. To begin registration, click on **"Register Now"**
3. Click **"Add new Image"**, click **"Browse"** and select a photo from your computer.
4. Under "Subject" type your name and then click **"Save and Exit"**
5. Update your Personal and Contact Details, click on **"Proceed with Registration"**
6. Type in our Club name which is **Loddon Mallee Lightning FC**
7. Under "Select Registration", choose the option **"Player"**
8. Select the appropriate Registration Fee for your Age Group (**Refer to Table**)
9. Click on **"Add"** and then click on **"Next"**

VCL Club Registration Fee	Amount
Under 13 Boys VCL 2011/12	\$450.00
Under 13 Girls VCL 2011/12	\$450.00
Under 14 Boys VCL 2011/12	\$450.00
Under 15 Boys VCL 2011/12	\$450.00
Under 15 Girls VCL 2011/12	\$450.00
Under 17 Boys VCL 2011/12	\$450.00
Under 17 Girls VCL 2011/12	\$450.00

Acknowledging Terms and Conditions

10. Read and acknowledge all Terms and Conditions by checking all boxes and then click on **"Next"**.

Payment Options Screen (no payment required)

11. You will only be given the option to **"Invoice Me"** Please select this option
12. You will receive an invoice via email.

Answer Additional Questions

13. Answer the questions, click on "Save All Answers" or click on "Next".

Your Online Registration is now complete! What happens next?

14. Your Registration Status is now **"Pending Awaiting Payment"**. FFV will complete the final step of accepting your registration to make you Active and make you eligible to play in the 2011-12 VCL Season.

For more information, please contact **FFV Registrations & MyFootballClub Team** via Phone on **9474 1800 (press 2)**
or via e-mail registrations@footballfedvic.com.au

Updating your Details

- Click on **"My Details"** then **"Edit My Details"** to update your Personal and Contact Details. Finalise by clicking **"Save My Details"**
- You may also Change your Password in this section by clicking **"Change Password"** and clicking **"Save"**

Where do I go for help?

- FFA Support Centre Ph: **(02) 8020 4199** or e-mail myfootballclub@footballaustralia.com.au
- FFV MyFootballClub Support Ph: **(03) 9474 1800 (Press 2)** or e-mail myfootballclub@footballfedvic.com.au
- Player resources (Videos/Manuals) which is available via www.myfootballclub.com.au under 2011 Registration > Resources
- FAQ's on the MyFootballClub website or FFV Website via www.footballfedvic.com.au (under Registrations > MyFootballClub)