



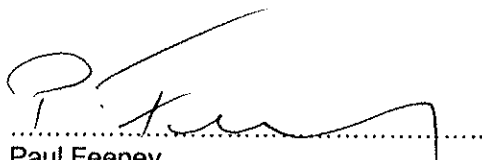
Reference No.	ITEM	ACTION
1.0	Meeting commence. 6.50 pm	
2.0	<p><b>Present:</b> Paul Feeney, Rod Tremlett, Anne Coleman, Grant Matthews, Alex Hamriding (dial-in at 8.00pm), Michael Watt (at 7.30pm)</p> <p><b>Minute Taker:</b> Dahlia Docherty</p> <p><b>Apologies:</b> Lee Smith</p>	
3.0	<b>MINUTES OF PREVIOUS MEETING</b>	
3.1	Accept minutes of previous meeting. Minutes of meetings held 24 January 2011 and 7 February 2011 accepted with no changes.	ALL
3.2	<p>Review Action Item List</p> <p>16-8-10 14.2 - Create policy/ procedure on what constitutes an import and what the limit will be on the numbers allowed to play.  <i>AC to prioritise and complete draft for next meeting with Presidents.  RT Item moved to RT as more appropriate for player development portfolio.  RT to draft a policy and distribute to al N.B. need urgency as new season approaches.  DRAFT policy ready to distribute to Board prior to Club Presidents.  Email to be sent to all Clubs re 2011 Challenge Season – status quo.  Email sent – policy to be distributed for comment.  22/2/2011 RT to send to League Presidents for comment.</i></p> <p>13-9-10 5.5 - LS and DD to follow up sponsors and someone to make longer score benches.  <i>LS carpenter contact not suitable – requires cabinet maker. AH suggested Don Fulton – AH to send LS contact details  DD contacted Don Fulton at Kitchen Concepts to enquire  Don Fulton will call LS and arrange meeting at DBA  DD to call Don after Christmas Break  22/2/2011 DD contacted Kitchen Concepts, LS to follow-up when time permits. Possibly be included in Community Benefit Grant Application.</i></p> <p>22-11-10 5.5 AH to draft a submission to DBROC in respect to its procedures and structure.</p> <p>22-11-10 5.6 2011 Budget to be drafted during January.  <i>GM to provide explanation for Superannuation numbers.  GM to ensure budget aligns with Strategic Plan.  7/02/2011 - GM to provide draft budget by 11/02/2011 for discussion at next meeting.  22/2/2011 Draft budget tabled.</i></p> <p>6-12-10 5.2 Grass Roots Funding grants are open. All to consider if they have needs that fit the requirements of a CBF grant. All to generate a list and forward to EO. benches / fans / development training etc.  <i>22/2/2011 AC collated ideas. Application to be submitted by 28 Feb.</i></p> <p>10-01-11 4.2 Canteen prices to be reviewed.  <i>22/2/2011 GM to discuss and sort out with Symone Hamriding.</i></p> <p>10-01-11 4.7 Court 3 4 &amp; 5 information to submit Facilities Improvement Grant.</p> <p>10-01-11 4.12 and 24-01-11 4.3 AH To coordinate with Sue Marshall pre "introduction" training for referee's and bench officials.</p>	<p>Ongoing RT</p> <p>Ongoing LS</p> <p>Ongoing AH</p> <p>COMPLETE</p> <p>COMPLETE</p> <p>Ongoing GM</p> <p>Ongoing AC LS</p> <p>Ongoing</p>

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	22/2/2011 AH to follow-up with Sue Marshall.	AH
	10-01-11 4.13 Proposed changes to By-Laws are sent out to Life Members and the Club Presidents. <i>LS to send to Life Members, (Presidents complete)</i> 7/02/2011 – vote on by-law changes to be held at next Board meeting. 22/2/2011 Clarification sought on by-law relating to interstate clearances. Changes to other by-laws agreed by Board.	COMPLETE
	24-01-11 4.4 All Board Members to check their own portfolio areas and advise AC if changes are needed.	Ongoing ALL
	24-01-11 5.3 Feedback required on sponsorship proposal document. 22/02/2011 Feedback received, minor changes to be made.	COMPLETE
	24-01-11 5.4 AC to follow-up on previous Governance Committee, inviting them onto the committee. 22/02/2011 – AC has sent out email inviting new and old members. Minimal response received (only 1).	COMPLETE
	07-02-11 3.1 Minutes of 24 January 2011 to be approved. 22/02/2011 Minutes approved with no changes.	COMPLETE
	07-02-11 4.3 PF to forward Anti-Discrimination documentation to MW. 22/02/2011 PF forwarded to MW.	COMPLETE
	07-02-11 4.4 PF and MW to attend meeting with DeSilva Hebron.	Ongoing PF MW
	24-01-11 4.6 PF to discuss with Paul Hunt & Ansett prior to determining need to take to BA. 7/02/2011 (Anne Coleman left the Board meeting during this discussion) The investigation into the Rashad Chase Contract has been completed. An email stream was tabled by PF that shows: 1. AC was asked to recreate the contract before 23 September 2010. 2. AC was told she had signed the original. 3. That the original was not available. The Board accepted that AC was not re-creating the contract to pull the wool over BA's eyes in order to get Rashad back to play the grand final but simply to re-create a contract that was lost and whose details were widely known and accepted by all who signed. As this re-creation of a contract back to the date the original was signed, with full knowledge and input of all parties, especially with good intent supports the Board's original vote of confidence. The Board members present confirmed their unequivocal vote of confidence in AC. The issue to be finalised at the next meeting as only 3 Board members were present with AC out of the room. 22/2/2011 Vote of confidence undertaken. PF, RT, DD, GM, MW voted for; AH abstained.	COMPLETE
	07-02-11 4.6 RT to draft letter from DBA to Rebels re Tribunal recommendations.	Ongoing RT
	07-02-11 4.6 AC to source codes of conduct from BA. 22/02/2011 AC has gathered necessary information.	COMPLETE
	07-02-11 4.7 Facilities grant dollars to be added to 2011 draft budget. 22/02/2011 GM to add in.	Ongoing GM
	07-02-11 4.9 Geckos trial dates to be set in consultation with coaches. 22/02/2011 Trial dates set by BNT.	COMPLETE
	07-02-11 4.10 AC to contact Razzle President to discuss junior uniform clash.	Ongoing AC

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		07-02-11 4.10 Board to review Sign-On Day and suggest improvements. <i>22/02/2011 AC to collate comments by email.</i>	Ongoing AC
		07-02-11 4.10 Board to consider portfolio requirements when draft budget released.	Ongoing All
		07-02-11 4.11 AH to meet with LS re referee DBROC progress. <i>22/02/2011 AH and LS met.</i>	COMPLETE
		07-02-11 5.2 LS to contact NT Corrections re grounds maintenance.	Ongoing LS
		07-02-11 5.3 LS to confirm ad with NT News and inquire about advertorial. <i>22/02/2011 Advertorial (300 words) accepted.</i>	COMPLETE
		07-02-11 5.4 LS to provide data to AC on season 2011.	Ongoing LS
		07-02-11 5.4 AC to schedule President's Meeting during March. <i>22/02/2011 Combined President's Meeting and Special General Meeting to be set for 21 March 2011.</i>	COMPLETE
		07-02-11 6.1 Call for nominations for DBA Board by 2 April 2011.	Ongoing PF
		07-02-11 6.1 Board to maximise interest for DBA Board nominations.	Ongoing ALL
4.0		<b>GENERAL BUSINESS</b>	
	4.1	Any Conflicts of Interest to report (recurring item) – PF None to report this meeting.	
	4.2	Priority Activity Matrix (recurring item) – PF No discussion.	PF
<i>(Some items were held over til the arrival of MW and dial-in of AH. Items are listed below in order of discussion.)</i>			
	4.5	<p>Community Benefit Grant Ideas - AC</p> <p>Discussed the ideas that had been sent around via email over the past few days. These included:</p> <ul style="list-style-type: none"> <li>• Wireless internet access at DBA;</li> <li>• Upgrade of AV equipment;</li> <li>• Equipment for statisticians (printer, laptops). Also having score benches extended;</li> <li>• Touch screen PC at the stadium for members to access DBA information;</li> <li>• Referee, bench officials, statisticians, coaches resource materials;</li> <li>• Improve area at top of Court 1 grand stand;</li> <li>• Improved signage and security;</li> </ul> <p>RT suggested we may put forward an application that assists DBA in recruiting and retaining female players in basketball. Agreed it was a good idea but this grant may not be most appropriate. AC suggested we apply through Grassroots grants in June, and also the Women in Sport grants.</p> <p>RT also suggested upgrading of the Aussie Hoops equipment, including new equipment to assist in making Aussie Hoops more "mobile" – for promotional activities (ie shopping centres) and visits to Aboriginal town camps.</p> <p>AC to finalise submission by 28 February 2011.</p>	RT AC
	4.6	<p>Draft 2011 Budget - GM</p> <p>GM tabled. Additional information and "assumptions" to be provided to Board members via email. Board members to look over.</p>	GM

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	4.7	BNT Office proposal - PF PF advised of BNT's request to utilise area upstairs of Court 1 grand stand for their office space. Board did not believe this was a viable option. DBA Board agreed to offer old DBA office / Officials room to BNT for their office space.	ALL
	4.8	Restricted Player By-Law Discussion - RT Discussed draft document. RT to make minor change to "XX.8" and send to League club Presidents, Life Members and DBROC for comment.	RT
	4.9	By-Law Change Vote - AC AC sent out By-Law changes to clubs on 20 January 2011 with minimal response received. Discussed the issue of interstate clearances. AC to obtain further clarification from Basketball Australia before finalising.	AC
	4.4	Vote of Confidence in Anne Coleman – PF (Anne left the room) Discussed and voted on. 5 in favour (PF, GM, RT, DD, MW), AH abstained.	ALL
	4.3	Don Sheppard claim – PF Discussed the 2 complaints made by Don Sheppard to Business Affairs. One complaint relating to AC, the second relating to DD. Strong concerns over the ongoing accusations against Board members. Dismay expressed over the impact these unfounded accusations could have personally and professionally, and that having these emails copied and blind copied to others does not allow for any of us to reply to these accusations. Board has voted to review the appropriateness of Don Sheppard being a member of the DBA.	ALL
	4.10	SSNT – DBA Involvement – RT RT has had email discussion with Steve McGugan (BNT President) re School Sport NT (SSNT). Agreed that BNT should lead the way with SSNT, and DBA will support where appropriate, as fits in with DBA's priorities.	LS
5.0		<b>DIRECTORS' UPDATES</b>	
	5.1	<b>Player &amp; Coach Development – RT</b> <ul style="list-style-type: none"> <li>Sub-committee meeting rescheduled from last week due to Cyclone Carlos.</li> <li>RT has given MM a list of priorities for the next few months.</li> </ul> Development Officer (MM) report: <ul style="list-style-type: none"> <li>Aussie Hoops had 41 participants at first session last Saturday. Positive feedback received so far.</li> <li>Development sessions – 18 participants in the 11-14 age group, only 1 participant in the 14-18 age group but interest has increased so expect more numbers in near future.</li> </ul>	INFO ONLY
	5.2	<b>Facilities Management / Casuarina Club</b> MW to get copy of current Asset Register. GM to provide asset details from ?financial statements?	MW

	5.3	<b>Media, Communications, Sponsorship – DD</b> <ul style="list-style-type: none"> <li>• Advertorial completed for NT News "Sporting Around" feature to be in the paper on 22 February 2011.</li> <li>• Received feedback from Board members regarding sponsorship proposal. Will update this week.</li> <li>• Jeff Larson is happy to continue doing the weekly League games write-up. (Still limited electricity due to Cyclone Yasi).</li> <li>• Have a few other businesses to send out to, plus will put together a soft contact list of potential businesses to approach.</li> <li>• Discussed the possibility of utilizing a sponsorship consultant.</li> </ul>	DD AC
	5.4	<b>Corporate Governance – AC</b> <ul style="list-style-type: none"> <li>• AC requested the Board accept the Codes of Conduct and we display prominently around the stadium. MW suggested we include reference to anti-discrimination. AC to follow-up with BNT and BA.</li> <li>• Coach Baker from US is visiting Darwin in May for the Arafura Games and has offered to run coaching clinics, and possibly an all-star game.</li> <li>• 5v5 report still has some items to be sorted. AC to follow-up with Jarrod Greedy at BA.</li> </ul>	AC LS  AC
	5.5	<b>Referees and Officials – AH</b> <ul style="list-style-type: none"> <li>• AH to contact LS regarding a few referee items to be sorted.</li> <li>• AH to follow-up with Olivia B re rules interpretation and implementation of that for DBA. Would like to implement before league second round.</li> </ul>	AH AH
	5.6	<b>Finance – GM</b> <ul style="list-style-type: none"> <li>• Will email "assumptions" relating to draft budget to Board members asap.</li> <li>• Discussed how to deal with BNT invoices. Discussed possibility of a service level agreement. GM to draft.</li> </ul>	GM GM
	5.7	<b>President – PF</b> <ul style="list-style-type: none"> <li>• President's Message finalized and should be up on the DBA website this week.</li> <li>• Discussion on BNT Constitution changes.</li> <li>• New BNT EO has been selected and will be announced in the next few days.</li> </ul>	INFO ONLY
6.0	6.1	<b>ANY OTHER BUSINESS</b> <ul style="list-style-type: none"> <li>• Discussed possibility of engaging a minute taker for future Board meetings.</li> </ul>	RT
7.0		<b>NEXT MEETING      7 MARCH 2011 – 6.30PM, TOTAL PROMOTIONS OFFICE</b>	
8.0		<b>MEETING CLOSE      9.45 PM</b>	

  
 Paul Feeney  
 President  
 Darwin Basketball Association Inc

