

Morningside Masters Football Club

Established 2005



TEAM MANUAL 2011

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Foreword

The Morningside Masters Football Club (MMFC) plays in the Masters Australian Football Queensland (MAFQ) competition, fielding teams in both the Supers and Masters age divisions. Since the inaugural season of 2006 the club has established itself as a well-respected, highly competitive and professional club and in 2009 expanded to host two teams while being a regular contributor to the over 45's competition.

As our club and the MAFQ competition expands in popularity we need to lift the level of key support, administration and professionalism while remembering we play football for fun. The MMFC is seen as a leader in the competition both on and off the field and in 2011 with the publication of this Team Manual endeavors to achieve success and satisfaction for all players.

The purpose of the Team Manual is to document the club, its history, game day procedures, identifies key roles and tasks and the many functions that contribute to the success of the club. Your participation and contribution will assist in everyone enjoying the season.

Welcome to the 2011 MAFQ season at Morningside Masters Football Club.

Welcome from the President

Players & Supporters,

Welcome to the 2011 season of the Morningside Masters Football Club.

Much work has been done off the field since the end of last season with the setting up of the club's first committee. This will ensure that the everyday duties of running the club are shared between our members. The 2011 season looks to be a very good year for the club with changes to the structure of the MAFQ seeing us compete against new clubs in amended age divisions.

Our early training attendances have been outstanding with a lot of new faces turning out to have a run. Please make all of our new players welcome.

This season we will be wearing jerseys that will bear the logo of our new gold sponsor, Oxford 152. We welcome them aboard as well as our new silver sponsor, JC Pool Services. Please support all of our sponsors who in turn support us.

New polo shirts bearing the logos of all our sponsors are on order and will be here soon.

The AFL Masters National Carnival will this year be held on the Sunshine Coast from the 8th to the 15th of October. Queensland will no doubt be well represented.

Nominating for the Carnival is available to all registered Masters players and we encourage you to do so as this is a great experience.

Finally I would like to thank Dean Wallington for the work he has put into the formation of the committee and the establishment of the Club Manual.

Best wishes and good luck for Season 2011.

Brad 'Bandit' Gregory

A/President
Morningside Masters Football Club

The Supercats History

The Morningside Masters Football Club 'The Supercats' formed in 2005 and comprised of many parents of the junior players at Morningside and several footballers. A few beers after a parent's game and the rest is history.

- The Supercats inaugural season was 2006 as one team in the supers division of MAF Queensland.
- 2008 the team defeated Suncoast to be equal champions for the Supers division
- 2009 the club entered a Supers and Masters team into the competition.
- 2010 the Supers again ended the season as equal champions for the Supers division

The McGuinness Medal

In 2008 the committee decided to name the best and fairest award for the team after Morningside Football great Noel McGuinness. Noel was the 1954 and 1955 Grogan Medalist and runner up in 1953.

The inaugural McGuinness medal was awarded to Steve Boehme in 2008, but after consideration, the medal was retrospectively awarded to the 2006 and 2007 best and fairest winners.

	McGuinness Medal Winner	Runner Up
2006	Matt Keays	Brad Tavelardis
2007	Rick Chapman	Steve Toohey
2008	Steve Boehme	Steve Toohey
2009	Kel Donovan	Neil McIntosh
	Jason Hokianga	
2010	Jason Chaffey	Jason Hokianga

The Edwards medal

In 2009, the introduction of the Masters team provided the opportunity to recognize the contribution of the Edwards families to the Morningside Football Club by the creation of the Edwards Medal. The Edwards medal is named after Brad, Craig and Dean Edwards who have all represented Morningside Football and continue to contribute even though they no longer play.

The inaugural Edwards medal was awarded to Glenn Edwards in 2009.

	Edwards Medal Winner	Runner Up
2009	Glenn Edwards	Steve Toohey
2010	Steve Boehme	Steve Toohey

Constitution and Rules

In 2010 the MAFQ drafted amendments to their constitution in response to the changing dynamics of the competition, increased participation, expansion to the regions, the increased insurance and liability and the responsibility placed upon the Management.

One key change was the membership definition changing from individual MAFQ registered players to teams. Teams now possess the voting rights and will shape the future direction of the competition. This change comes recommended from the AFL and registration of the MAFQ as part of the national body, AFL Masters.

The Morningside Masters Football Club is working towards incorporation in 2011 and will endeavor to set out a clear constitution, adopt a set of operating rules and elect a set of representatives. The constitution is based upon the Queensland Department of Fair Trading guidelines for incorporated bodies.

Incorporation and the establishment of a committee are seen as positive act that will stabilize the club and ensure a clear process of decision making.

Objectives of Playing Time

Masters Australian Football has a motto of 'football for fun' and the MMFC Management fully endorses this motto.

The mix of players at the club varies greatly from those recently retired from first grade competition through to players who have never played before and just want to have a go.

Finding the right balance and mix of players and on field game time is difficult especially as the club has grown so rapidly since 2005. Everyone likes to win and be competitive but experience has shown that a commitment to training, personal improvement and fitness increases the enjoyment and on and off field success of the team.

- The Morningside Masters Football Club has the clear objective of being successful on and off the field.
- We will achieve this by putting 18 committed players on the field at the start of each match.
- Coaching staff will determine the starting 18 from training attendance, endeavor, fitness, skill and commitment to improvement.
- During the season all players will spend time on the bench during games and be asked to 'rotate' through the bench as required.
- Coaching staff may reposition players according to the scores of the game and provide opportunities when the scores permit.
- Game time is a privilege and not a right.

If players have concern about game time, they are requested to discuss the matter with their coach at an appropriate time. Should the player still feel dissatisfied, they are requested to approach the club president (contact details within the Player Manual) for a time to discuss the matter. The decision of the president shall be final.

Laws of the Game

Many players go through their entire playing career having never read the laws of the game, often resulting in frustration, verbal abuse of umpires and giving away unnecessary free kicks. All players are required to read the AFL Laws of the Game (available online at www.afl.com.au) prior to the season commencing.

For the safety of all players, MAFQ have incorporated additional laws of the game that players must make themselves aware of. It is the responsibility of all players to read and understand the Laws of the Game including special MAFQ Laws before the season commences. A copy of the MAFQ rules is included as Attachment A.

The MMFC will endeavor to host an evening when the rules will be explained during the early part of the 2011 season if not before the first game. If you have questions regarding the Laws of the Game or the interpretation of the Laws, please discuss the matter with either Brad Gregory or Dean Wallington, both of whom are former qualified umpires.

Umpires

The MMFC has enjoyed a very professional and personal relationship with AFL Queensland umpires since 2005 and has continued to seek and engage qualified umpires in the belief that better standard of games results from having professional umpires.

The success of this established and ongoing relationship is reliant upon all players respecting the umpire's decision at all times and refraining from verbal abuse. The Management has a duty of care to provide the umpires with a safe working environment free from abuse, as you would expect within your work environment.

The Committee will take action against those players who continue to dispute umpires decisions.

More information is contained within the Code of Conduct (Appendix C) of the Team Manual.

Roles and Responsibilities

At the commencement of the season the Management Committee will appoint people to the key committee for the season. To assist those people with performing their roles, we have developed task responsibilities so everyone knows what is expected should you be appointed to one of the roles. Copies of the task responsibilities are included as an appendix to this player manual. The task responsibility lists are by no means exhaustive but provide the framework for the role.

Throughout the season, appointed people will seek additional support from other players to assist in the completion of tasks. If you are requested to provide assistance or volunteer for a role, please ensure you perform the tasks in a timely and professional manner.

Management Committee

- President Brad Gregory
- Treasurer Steve Toohey
- Secretary/Registrar Dean Wallington
- MAFQ Delegate Ben Morgan
- Promotions and Marketing Matthew Hatchard

Committee

- Executive Officers James Perajbibida & Geoff Doueal
- Property Managers Mark Hulme & Damien Comben
- Team Managers Lee Slattery & Michael Tamme
- Coaches Brent Adams
Steve Boehme
- Website Administrator Position Vacant

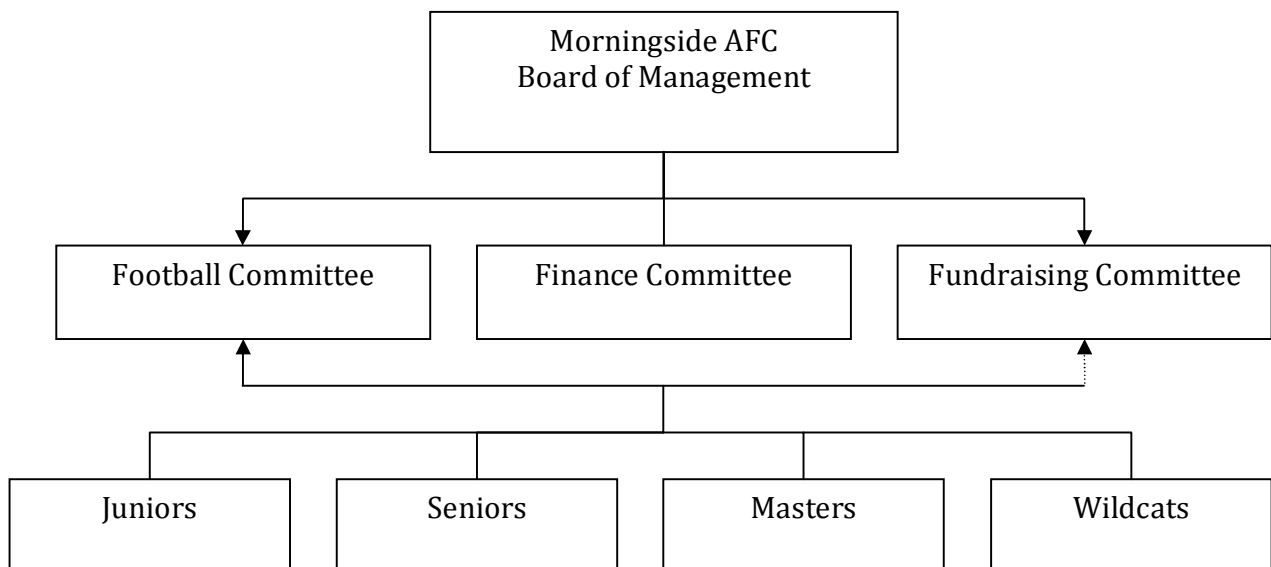
Morningside Football Club Inc

All Morningside Masters Football Club players are required to join the Morningside AFC as membership is mandatory in return for use of the club facilities and oval, the club name and club jumper design.

Membership of the Morningside AFC requires players to agree to abide by the policy and direction of the Morningside AFC board of management. Your Management Committee fully endorses the policy and direction of the Morningside AFC Board of Management and regularly communicates with these groups through a variety of committees.

Part of our role within the football club is to always represent the club with good behavior, respect the facilities and participate in club based fundraising activities. Players found to not act in accordance with the policy and direction of the Morningside AFC Board of Management may face disciplinary action.

Each player group including the Morningside Masters are represented on the Football Committee and asked to participate on the Fundraising Committee. We encourage all masters players to become part of the club community and attend events and support fundraised efforts throughout the season.



Key Contacts

Players are reminded that the contact details provided below are provided to facilitate the successful organization of the MMFC and should not be used to send unsolicited emails, spam or material that may be deemed inappropriate by common workplace filters and policy (see Privacy Policy)

Position	Name	Mobile
President	Brad Gregory	0432 689 650
Treasurer	Steve Toohey	0412 579 644
Secretary	Dean Wallington	0423 822 310
MAFQ Delegate	Ben Morgan	0423 925 203
Promotions and Marketing Web Administrator	Matthew Hatchard	0405 986 572
Assistant Treasurer	Rod Buchner	0422 170 813
Supers		
• Coach	Brent Adams	0438 123 773
• Team Manager	Lee Slattery	0411 020 414
• Property Manager	Damien Comben	0402 557 512
• Captain	TBA	
• Vice Captain	TBA	
Masters		
• Coach	Steve Boehme	0437 096 420
• Team Manager	Michael Tamme	0407 012 699
• Property Manager	Mark Hulme	0402 893 106
• Captain	TBA	
• Vice Captain	TBA	

Our Website

The Morningside Masters Football Club has established a web presence on the Sporting Pulse website. The website will be the portal for information distribution and players are reminded to revisit the website regularly for updates on events and match reports.

To locate the website go to www.sportingpulse.com and search 'Morningside'

Within the search results click on the team 'Morningside' next to AFL Masters.

In 2011 the MAFQ will be making the switch towards a SportingPulse hosted website which will not only modernize the website, but increase the flow of information and match results. Every MAFQ club will be provided space to host individual websites (such as Morningside).

If anyone has information they wish to have communicated to the player group or placed on the website, you are asked to contact the webmaster direct. The webmaster shall be responsible for the content placed upon the website.

Sponsors

The on field success of the Morningside Masters Football Club is directly attributed to the continual support provided by our sponsors. Your committee encourages all players; their family and friends make themselves familiar of the club sponsors and support them when the opportunity arrives.

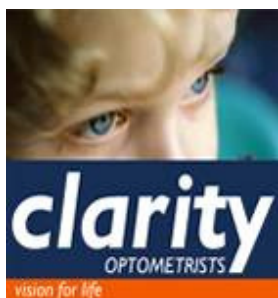
The MMFC promotes 3 levels of sponsorship, Gold, Silver and Bronze, each for different values and offering varied levels of exposure. The club welcomes opportunities to explore alternative promotion or support of sponsors and can customize packages accordingly.

Below is a brief outline of our sponsors. For the latest information please visit the sponsor's website directly.

GOLD



SILVER



BRONZE



Social Calendar 2011

Each season the club endeavors to host social functions solely for MMFC but also supports functions and events hosted by the Morningside Football Club, the seniors and the juniors. We are all part of one football club and encourage attending as many functions as possible. These close relationships make it difficult to organize social functions to avoid clashes, however below is a generic outline of the events planned for 2011.

March	Season commences
April	Lady's day at home game
May	Team based activity (paint ball) Sponsors Evening
June	State of origin session
July	Team based activity State of origin session
August	Family day at home game
September	Season wind up Annual parent's game Social game against AFLQ Umpires Association Fairest and Best Presentation night
October	AFL Masters Carnival (Maroochydore)

Masters Australian Football Queensland

“Football for fun” is the motto for AFL Masters Australia, which is football for players over the age of 35 years and is the former Superules completion. Now formally recognized as part of the AFL, Masters Australian Football Queensland (MAFQ) plays under the rules and guidance of AFL Queensland and has registered teams throughout Queensland with affiliated teams and competitions in regional Queensland including Mackay, Townsville and Cairns.

Information on MAFQ can be found at the new SportingPulse website, just search AFL Masters Queensland.

Committee

Every club participating within Masters AFL Queensland are members of MAFQ by way of an appointed or nominated delegate. This season the appointed Morningside delegate is Ben Morgan.

The MAFQ committee meets regularly throughout the season to advance the competition and deal with matters at hand. All time is given voluntarily with no paid staff at MAFQ. Each club delegate is required to attend no less than 80% of the meetings in any given year.

Performance Refund

Introduced in 2010, the MAFQ initiated a \$250 Key Performance Indicator (KPI) bond upon all teams within the competition for the conduct of administrative duties, good behaviour and attendance at meetings. Any team found to have breached the performance indicators during the season would lose the bond. The KPI's are summarized as;

- 80% attendance at MAFQ meetings
- Home team to enter scores on website after games
- Team sheets and home ground check list sent to MAFQ after each game (at least a scanned copy via email)
- Teams to be JLT Insured
- Players to complete registration form and sent to MAFQ before season starts
- Club Affiliation fees paid before 31 May 2010
- All teams to provide an umpire at every game so we have 2.
- Clubs that forfeit without reasonable notice will forfeit the \$250 and that money will go to the other club as compensation.
- Teams that bring MAFQ into disrepute.

We ask all players assist where possible in achieving compliance with the KPI's so the club can be refunded the performance bond at the conclusion of the season.

National Carnival

Every year the AFL Masters host a national carnival with Queensland contributing teams in each division. In 2011 the carnival will be hosted on the Sunshine Coast at Fisherman's Road Sports Complex (home of Suncoast). This event attracts over 800 competitors and 1200 supporters and is growing in popularity each year (excluding 2010 in Canberra).

The National Carnival is an event not to be missed with Queensland taking out division titles on many occasions and our many Morningside Players earning All Australian proclamation in the process.

The national carnival has age brackets and will submit teams depending upon numbers. The age brackets are;

Supers	35 – 40
Masters	40 - 45
Super Masters	45 – 50
Old Masters	50 +

Excluding 2010, the Morningside Masters Football Club has been a strong contributor to the state teams and with a local carnival in 2011; would expect a large contribute again. The carnival will be held at the Sunshine Coast, October (4-12) and lasts for 8 days, with each team playing 3 full games.

Fees

To play for MMFC you need to complete the AFL Masters registration form and pay your fees before the first game of the season. While the Management committee endeavor to keep the fees as low as possible, our strength as a club has been the stability and high standard of equipment the fees have enabled.

The fee of **\$225** is the only fee we require of players to contribute throughout the season and they cover;

- MAFQ affiliation
- AFL Masters affiliation
- Footballs for training and game days
- Contribution of using the oval for training and games
- Contribution to sustain the Morningside Football Club
- Use of the lights on Wednesday night training
- Attendance of a qualified sports trainer at each home game
- Umpire each game
- Contribution towards refreshments post game

Behaviour Management

The Morningside Masters Football Club endorses the Behavior Management policy of the Morningside AFC.

CULTURE & BEHAVIOUR

A key aspect of the club's culture is the promotion of the game of Australian Rules Football at all levels in which the club competes and at all club related activities.

Players, Members and Staff are to represent the Club, both on and off the field, in a manner which promotes the Club as a professional and sportsmanlike organisation.

This applies within the club environment and at all other venues at which the club is participating.

The Club's facilities are for family related activities. The conduct and behaviour of individuals shall be appropriate for such an environment.

Obscene or offensive language is unacceptable and will not be tolerated.

The staff of the Club represents the Management of the Club and ultimately the Board. They shall be treated with respect and their directions shall be followed.

Players shall set a good example to younger players so as to encourage them to aspire to playing at the highest level within the Club or higher.

Players are expected to take an active part in activities organised by the Club and to support fellow players by fulfilling duties allocated to them.

Players, Members and Staff found in breach of the above ideals will be asked to attend before an appropriate committee.

MFC Board - November 2009

Alcohol Management

The Morningside Masters Football Club endorses the Alcohol Management policy of the Morningside AFC.

DRUG & ALCOHOL

The club expects that alcohol be consumed in a responsible manner, within the club premises and at venues where individuals are involved in club related activities, or are representing the club.

The staff of the Club is fully supported by the Board in implementing responsible alcohol consumption policies and regulations.

Persons failing to comply with the directions of staff are subject to potential expulsion from the club.

Under no circumstances may illicit drugs be consumed at or brought onto Club premises. Such events will be immediately reported to the police.

Players, Members and Staff found in breach of the above expectations and requirements will be asked to attend before an appropriate committee.

MFC Board - November 2009

Privacy

The Morningside Masters Football Club endorses the Privacy policy of the Morningside AFC.

PRIVACY

The Club maintains various databases of information about our club members, in order to meet regulatory requirements and to allow the club to effectively communicate with its members.

We will handle all such information sensitively and specifically:

1. We will not reveal, disclose, sell, distribute, rent, license, share or pass that information on to any third parties outside of the club's administration, unless we have been personally authorised by individual members to do so, or if required by law.
2. We do not support, condone or participate in Spam email. Individuals will be removed from our email distribution lists upon their request.
3. Members will always have access to their personal information and can update, change or correct it at any time.

MFC Board - November 2009

Appendix A - MAFQ Rules

Rules of Masters Football – Queensland

The rules of AFL Masters Queensland are to be read in conjunction with the Laws of Australian Rules Football as published by the AFL each year. Players are reminded that not all the Laws of the game are applied directly to Masters Football. It is the responsibility of each player to ensure they fully understand the rules of AFL Masters football.

RUCKING

- Only one player from each team to contest all ruck knocks.
- At all times the ball shall be thrown up and not bounced
- At centre bounces the white line (or imaginary line) shall be used.
- One ruckman from each team shall approach the throw up from opposite sides of the white line.
- At boundary throw ins only one player from each team to contest the ruck. If there is no boundary umpire, central umpire will throw up the ball 10 metres in from where the ball went out.

MARKING

- The player in front of the pack competing for a mark is to be given every protection and opportunity to take the mark. Any unnecessary or deliberate interference by an opponent player/s in attempting to mark or prevent the player in front of the pack from taking the mark shall result in a kick being awarded to the player in front of the pack. The interference could take the form of a knee or boot being put into a player's body.

HOLDING THE BALL/BARGING

- The player in possession of the ball is to be given a most reasonable time and every opportunity to dispose of the ball.
- A player attempting to barge or charge through a tackle can do so only if he has not had prior opportunity to dispose of the ball failing to do shall result in a free kick to the tackling player.
- When a player is fairly bumped in the side and the ball falls from his hands - the call is play on. Likewise when a player is either knocked on the arm causing him to drop the ball or has his arm pinned to his side causing him to drop the ball - play on.

PLAYER PROTECTION

- All players making the ball their objective are to be given the utmost protection by the umpire.
- Any contact other than a legal side bump or legal tackle (between knee and shoulder) to be deemed unduly rough play and a free kick to be awarded.
- Slings players to the ground whether the player is in possession of the ball or not is illegal.
- Late contact, in any form, when the ball has been disposed of, will result in a relayed free kick being paid down the field.
- Chopping with a clenched fist will result in a free kick being awarded.
- A player can only be tackled front on by being grabbed with both hands; any attempt to bump or hit a player front on will result in a free kick awarded.

50 METRE PENALTIES

- A 50 metre penalty only, shall be applied in all instances.

ADVANTAGE

- Advantage will be played in all instances.

SCORING

To be on the following basis:

Behind	Kicked by any type of kick score 1 point.
Goal	Kicked by punt kick or kicked of the ground score 6 points.
Supergoal	Kicked by drop kick score 12 points.
Supergoal	Must be kicked from 20 metres out. Supergoal to be signalled by the Goal umpire by waving 1 white flag and 1 coloured flag. To be added scorecard as 2 goals = 12 points. Should a doubt arise then the field umpire shall adjudicate. Should both goal and field umpires be unsighted then 6 points shall be awarded.

UMPIRES COLOURED CARDS

Green Card	Automatic send off until end of current quarter plus one additional quarter
Yellow Card	Automatic send off for remainder of the game
Red Card	As for Yellow Card plus 1 round penalty with referral to the MAFQ Management Committee for further action

ORDER OFF RULE

- Any player ordered off by the umpire can be replaced during the penalty period.
- Players can be ordered off for the following indiscretions.
 - Verbal Abuse (Green Card)
 - Verbal abuse or dissension to any person on field (ie. Umpire, opposition player or team mate)
 - Or any self abuse using abusive language.
 - Unduly Rough Play (Yellow Card)
 - Unduly Rough Play (shirt front, charge, or any unnecessary tackle or challenge likely to cause injury)
 - Fighting (Red Card)
 - Striking by fist, elbow or foot.
 - **Second** offence of **Green Card** will automatically attract a Red Card.
 - **Receiving** of a **Green Card** and **Yellow Card** in the same game attracts a **Red Card**.
 - **Any player** who receives a **Red Card** is automatically **suspended** for **1 additional Round**
 - Plus a referral to the MAFQ Management Committee for further action.

JUDICIAL PROCEEDINGS

- Should any umpire submit a written report following the send off of a player, the MAFQ Management Committee will meet to decide any additional penalty to be imposed.

LOCAL PLAYING RULES

To be read in conjunction with playing rules

- All teams must have the same amount of players on the field at all times.
- This rule does not apply when a player is sent from the field by the umpire.
- If a player is injured and leaves the field and the player's team does not have a replacement the other side shall offer one of their interchange players to take their place or if they also have no replacement player shall take one of their own players off to keep the sides even.
- A player who is carded 3 times in a season could incur expulsion from MAFQ Carnival Participation
- To participate in the National Carnival for Queensland a minimum amount of rounds must be played in the local MAFQ. competition according to the criteria met as set out in the carnival eligibility document available from the zone delegates.

UMPIRING INSTRUCTIONS

1. **Pay the first kick** or use the advantage rule.
2. Give the utmost **protection to the player** in front or going the ball.
3. Give **reasonable time to dispose** of the ball (less emphasis on the tackler).
4. Free kick against **players raising a leg** when marking or spoiling from behind.
5. Strictly enforce the **verbal abuse and complaints** with the Green, Yellow and Red Card send off rule.
6. 50 **metre penalties** apply
7. **Ruck** can come from any direction but only **one from each team** to contest the knock or throw in. **At centre throw ups, the white line shall separate** the ruckmen.
8. **Umpires and teams** to assemble in the centre of the ground prior to the start of each game.
9. Umpires to advise both **verbally and by sign** what a penalty kick is given for.
10. **Boundary umpires when available** - throw in is in force.
11. **When not available** the following procedures are to operate.
12. Ball out of bounds by foot on the full - kick in by opposing team.
13. Ball out of bounds by foot, not the on full or by hand - throw up 10 metres in by field umpire.
11. Umpires to **throw up ball** not bounce in all ruck contests.
12. **All Red Card send offs** to be recorded by umpires in the form of a report and handed to or sent to the Secretary of MAFQ

ZONE DELEGATES

- The Zone Delegate shall ensure that the zone for which he represents shall uphold the decisions of the MAFQ Management Committee.
- The Zone Delegate shall ensure that every player is registered and has completed a MAFQ registration form prior to playing any MAFQ. game and registration forms and payments shall be given to the Registrar.

- The Zone Delegate shall ensure that all match fees are paid to the treasurer by the required date.
- The Zone Delegate shall ensure that a team sheet is completed on game day and that all players are recorded on the team sheet and that no unregistered player shall take the field.

PLAYER INSURANCE

- MAFQ advises it takes no responsibility for loss or injury whatsoever to any participant in the Association.
- You are reminded that it is YOUR responsibility for any loss or damage for both personnel Property and injury.

ALL CLUB DELEGATES MATCH DAY REQUIREMENTS

- Every club must provide the following at every game regardless of venue.
 - An esky with at least (2) bags of ice.
 - At least (3) calico bags for ice pack treatment.
 - One goal umpire. (Must be over 14 years of age)
 - Boundary umpire (This is not compulsory.)
 - Water runner. (Must be over 14 years of age)

No person under the age of 14 is to be on the field of play in any capacity i.e. water carrier, runner or goal umpire while a match is in progress; this is a responsibility of the zones. Should this be noticed or brought to the attention of the umpires, they are directed to stop play immediately and instruct the zone to have them removed from the field of play. Play is not to commence until this has been done.

HOST CLUB REQUIREMENTS

1. Protective padding on Goal & Point posts. (Home or duty zone)
2. Qualified sports trainer in attendance (Not playing). Home or duty zone can book through MAFQ.
3. Stretcher. (Home or zone team)
4. No person under the age of 14 is to be on the field of play while a match is in progress in any capacity i.e. water carrier, runner, goal umpire etc while a match is in progress. (All zones)

Under no circumstances can any match commence or continue without the four above standard requirements. Umpires have been instructed to not start or continue matches by the management committee.

Appendix B - Position Responsibilities



MORNINGSIDE SUPERCATS

PLAYING AFL MASTERS QUEENSLAND



President

Position	President
Appointment	Nominated and appointed at AGM
Term	12 Months

Tasks

- Act in accordance with the duties outlined within the constitution
- Provide guidance and leadership to the committee
- Represent the club at meetings with Morningside Football Club
- Represent the club at MAFQ meetings (if required)
- Resolve disputes



MORNINGSIDE SUPERCATS

PLAYING AFL MASTERS QUEENSLAND



Treasurer

Position	Treasurer
Appointment	Nominated and appointed at AGM
Term	12 Months

Tasks

- Act in accordance with the duties outlined within the constitution
- Maintain all financial records of the club
- Provide financial guidance and leadership to the committee
- Prepare annual budgets
- Monitor and approve expenditure
- Pay MAFQ annual registration fees



MORNINGSIDE SUPERCATS

PLAYING AFL MASTERS QUEENSLAND



Secretary/Registrar

Position	Secretary/Registrar
Appointment	Nominated and appointed at AGM
Term	12 Months

Tasks

- Act in accordance with the duties outlined within the constitution
- Maintain the register of members
- Maintain correspondences register
- Satisfy statutory requirements of incorporation, minutes of meetings
- Act as the first point of contact from the juniors/seniors
- Maintain committee contacts list
- Ensure player registrations are entered online at MAFQ



MORNINGSIDE SUPERCATS

PLAYING AFL MASTERS QUEENSLAND



MAFQ Delegate

Position	MAFQ Delegate
Appointment	Nominated and appointed at AGM
Term	12 Months

Tasks

- Act in accordance with the duties outlined within the constitution
- MMFC representative at MAFQ meetings
- Provide feedback to members from MAFQ meetings
- Game day preparation
 - Determine ground availability
 - Confirm game start times
 - Ring opponents to confirm game details
- Game day
 - Introduction to opposition



MORNINGSIDE SUPERCATS

PLAYING AFL MASTERS QUEENSLAND



Promotions and Marketing Manager

Position	Promotions and Marketing Manager
Appointment	Appointed by committee
Term	12 Months

Tasks

Social Events

- Organize social events throughout the season
- Check the fixture for clashes with key events
- Collate and confirm numbers to social functions

Sponsorship

- Maintain the sponsorship promotions documentation
- Investigate sponsorship opportunities
- Negotiate sponsorship conditions and outcomes
- Coordinate jumpers and promotional material with Property Manager



MORNINGSIDE SUPERCATS

PLAYING AFL MASTERS QUEENSLAND



Property Manager(s)

Position	Property Manager
Appointment	Appointed by committee
Term	12 Months

Tasks

Game day preparation

- Organize sports trainer
- Game equipment is in fair working order and fit for purpose
- Make sure aware of games prior or after
- Jumpers are washed and counter
- Game day tasks are allocated in advance
- Keys for change rooms

Game Day

- At home games make sure facilities are unlocked
- Ensure sports trainer receives payment
- Inspect change rooms prior and post game
- Match Ball prior and post game
- Jumpers are counted and washed after (task can be allocated)

Training

- Water bottles are available for use
- Reflective vests are available for use
- Footballs are available for use
- Lights are turned off and facilities locked



MORNINGSIDE SUPERCATS

PLAYING AFL MASTERS QUEENSLAND



Team Manager(s)

Position	Team Manager (2)
Appointment	Appointed by committee
Term	12 Months

Tasks

Pre Game Day

- Send email confirming player availability

Game day

- Complete ground report completed
- Ensure Team sheet is completed

Post game

- Scores forwarded to MAFQ before Wednesday
- Match report forwarded to MAFQ by Wednesday
- Ground report forwarded to MAFQ by Wednesday
- Ensure a match report is forwarded to website administrator



MORNINGSIDE SUPERCATS

PLAYING AFL MASTERS QUEENSLAND



Website Administrator

Position	Website Administrator
Appointment	Appointed by committee
Term	12 Months

Tasks

- Maintain the Supercats website
- Ensure MAFC have correct contact details on their website
- Ensure match reports are placed upon website
- Quality control off website web contact

Appendix C - Code of Conduct



MORNINGSIDE SUPERCATS

PLAYING AFL MASTERS QUEENSLAND



MORNINGSIDE MASTERS CODE OF CONDUCT

The Morningside Supercats play in the AFL Masters Queensland competition for over 35's in both the Supers and Masters divisions. AFL Masters has the motto 'football for fun'.

The Morningside Masters are affiliated with the Morningside Football Club and therefore the players represent the Morningside Football Club and its brand, every time they play, attend training, social functions or where the team jumpers. Any behaviour and action will be a reflection upon the club, its players, supporters, committee and sponsors.

Players have the responsibility and obligation to act and play with honesty, integrity and fairness at all times and in a manner that promotes the club as a professional and sportsmanlike organisation.

By signing this Code of Conduct, players agree to;

- Play by the rules of AFL Masters Queensland and AFL
- Play by the rules of the Morningside Football Club
- Play by the Spirit of the Laws of the game
- Never argue with an umpire or other official as without these people, you can't play football.
- Control your temper; verbal abuse of officials and sledging other players doesn't help you enjoy or win any games.
- Be a team player – It's a team game, treat it that way.
- Treat all players, as you would like to be treated – fairly.
- Co-operate with your coach, the umpires and teammates.
- Play for your own enjoyment & to improve your skills.
- Obscene or offensive language is unacceptable.
- Don't use ugly remarks based on race, religion, gender or ability – you'll let down your coach, teammates and family if you do – & many such comments are actually now illegal.
- The club facilities and behavior of individuals shall be appropriate for such an environment.
- As a club with juniors, Senior players must set a good example to younger players so as to encourage them to aspire to playing at the highest level within the club or higher
- Players are expected to take an active part in activities organized by the Club and to support fellow players by fulfilling duties allocated to them.
- Respect the facilities, venue and change rooms provided for use.

Friends, family and supporters are encouraged to attend AFL Masters games and should be made aware of the Code of Conduct by players.

By registering with AFL Masters and the Morningside Masters Football Club you agree to abide by these principles and Code of Conduct.

You agree to support the club in its undertakings and encourage the Morningside Masters Football Club to take any necessary disciplinary actions including the suspension and banning where warranted of any players, parents, friends and or supporters for repeated or serious breaches of these Codes of Conduct.

PLAYERS NAME _____

PLAYERS SIGNATURE _____

DATE _____